

## **DAV Auxiliary Vocational/Training Assistance Program**

**Purpose:** Fulfilling DAV Auxiliary's ongoing commitment to serving the educational needs of those we serve by providing financial assistance, based on available program funds, to ill and injured veterans and their immediate family members seeking education opportunities at educational facilities other than accredited colleges/universities. Example: Trade schools, career enhancement training, skill improvement, personal development, etc.

**Eligibility:** Disabled veteran, their spouse or child.

**Reimbursement Limitations:** Program funding shall be determined and allotted annually by the DAV Auxiliary National Finance Committee. Assistance shall be determined and granted at the discretion of the National Education Program Committee.

- Consideration may be given to course registration fees, lab fees, and books.
- Assistance does not include parking, transportation, meals, or lodging.

**Requirements:** Advance submission of a completed DAV Auxiliary Vocational/Training assistance application with the following included:

- Name/address of school/facility.
- Course to be taken, including cost.
- Reason for taking the course and how it will enhance personal development for workplace skills or career advancement.
- Applicant must acknowledge that they did not otherwise receive any other free financial assistance (such as scholarships, GI Bills, and education grants) that when combined with this benefit would result in an overpayment of the original course cost.

### **Financial Assistance Process:**

- The DAV Auxiliary Education Program Committee shall: determine fund availability (funds are allotted per calendar year); review the Vocational/Training assistance application; and determine approval status and amount granted. Maximum reimbursement is \$500.
- Applicants will be notified of the committee's approval decision.
- Within 60 days of course completion, pre-approved recipients will submit verification of course taken with proof of payment and course completion with a "C" or better grade (or a pass for course that is graded on a pass/fail basis or equivalent, thereof, at the discretion of the scholarship committee) dated within 60 days after course completion.
- Recipients will be required to complete a W-9 for check issuance purposes.