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2026-2027 National Officers

National Commander	Kathleen Wenthe
National Senior Vice Commander	Terry Grabowski
National 1 st Junior Vice Commander	Carolyn Harris
National 2 nd Junior Vice Commander	Kim Stake
National 3 rd Junior Vice Commander	Ann Wilner
National 4 th Junior Vice Commander	Aura-Lee Nicodemus
National Judge Advocate	Paula Raymond
Immediate Past National Commander	Melissa Pierce

2026-2027 National Executive Committee Members

NEC 1 st District	Nancy Hoey
NEC 2 nd District	Ray Grabowski
NEC 3 rd District	Karen Rediker
NEC 4 th District	Linda Applegate
NEC 5 th District	Laurie Stopyra
NEC 6 th District	Aria Taylor
NEC 7 th District	Rose McGinnis
NEC 8 th District	Shelia Stephens
NEC 9 th District	Felicia Evans Walls
NEC 10 th District	
NEC 11 th District	Darlene Hanneman
NEC 12 th District	Bonnie Petersen
NEC 13 th District	Aundra Lett-Jackson
NEC 14 th District	Sandy Dobmeier
NEC 15 th District	Velma Steinman
NEC 16 th District	David Bailey
NEC 17 th District	Kathy Phelps
NEC 18 th District	Carol Rundell
NEC 19 th District	Karen Haltiner
NEC 20 th District	Doug Jones
NEC 21 st District	Linda Oliver

2026-2027 Chairmen/Appointees

Americanism	Ann Wilner
Community Service	Aura-Lee Nicodemus
History Book Coordinator	Wyatt Putnam
Junior Activities	Kimberly Knowlton
Legislative	Kim Stake
Mae Holmes Outstanding Unit	Terry Grabowski
Membership	Carolyn Harris
VAVS Representative	Patty Davis
VAVS Deputy	Ann Glende
Chaplain	Austin Blanton
Sergeant At Arms	Shelia Stephens
Education Scholarship Fund Chairman	Melissa Pierce
Interim Constitution and Bylaws Chairman	Judy Steinhouse
Interim Constitution and Bylaws Committee	Pat Kemper
Interim Constitution and Bylaws Committee	Jacque DuBose

2026-2027 State Officers

	<u>Commander</u>	<u>Adjutant</u>
Alabama	Connie Demand	Carolyn Harris
Arizona	Rhiannon Siegel	Sharon Linton
Arkansas	Ronda Bauer	Vera Hendrickson
California	Shawn Lewis	David Bailey
Colorado	Elizabeth Arias	Virginia Dunn
Delaware	Beth Flaherty	Sarah Kashner
Florida	Amanda Grant	Terri Conklin
Georgia	Lorena Mims	Byrdyne Bell
Idaho	Karen Prall Winn	Mary Spurling
Illinois	Sharon Claybaugh	Paula Raymond
Indiana	Melissa Driver	Patti Tarvin
Iowa	Patricia Johnson	Melissa Pierce
Kentucky	Tawnya Kingsley	Linda Wombles
Louisiana	Marlene Comeaux	Kathleen Wenthe
Maine	Erin O'Brien	Kathy McDaniel
Maryland	Jacque DuBose	Shannon Clark
Massachusetts	Allison Devine	Elizabeth Butters
Michigan	Michelle Dye	Regina Fortner
Minnesota	Deborah Prodoehl	Tonia Kissel
Mississippi	Sherry Casmus	Sandra Simpson Helms
Missouri	Eartherline Downs	Linda Gerke
Montana	Patsy Medved	Meg Parsetich
Nebraska	Angela 'Angie' Sheldon	Mary Jo Hendricks
Nevada	Tiffany Benn	Denise Page
New Hampshire	Monica Boore	Jerilyn Maynard
New Jersey	Sonja Conyers-McDaniel	Martha Meyers
New Mexico	Heidimarie Green	Karen Roybal
New York	Jill Riehl	Terry Grabowski
North Carolina	Barb Hall	Kimberly Knowlton
North Dakota	Sue Geising	Judy Steinhouse
Ohio	Denise Proffitt	Joyce Hutchinson
Oklahoma	Shelly Henry	Linda Oliver
Oregon	Vickie Partridge	Dixie Antle
Pennsylvania	Dawn Todd	Laurie Stopyra
Rhode Island	Linda Folcarelli	Donna Folcarelli
South Carolina	Mary Smith	Ann Wilner
South Dakota	Vinceen Hanson	Nancy Worth
Tennessee	Donna Jane Cox	Lynda Shepherd
Texas	Doug Jones	Terri Herrle
Utah	Sasha Wilde	June Schow
Vermont	Pat Garrett	Aura-Lee Nicodemus
Virginia	Jennifer Chester	Linda Clevenger
Wisconsin	Renee Carstensen	Patricia Davis
Wyoming	Rudi Smith	Nancy Brewton
Puerto Rico	Hilda Soto Nazario	Noemi Burgos

Commonly Used Acronyms

ADJ	Adjutant
AFR	Annual Financial Report
AUX	Auxiliary
C&B	Constitution and Bylaws
CAN	Commander's Action Network
CBOC	Community-Based Outpatient Clinic (VA)
CDCE	Center for Development and Civic Engagement (VA)
CLC	Community Living Center (VA)
CMDR	Commander
CRM	Customer Relation Management
CSO	Chapter Service Officer
CVSO	County Veterans Service Officer
DAV	Disabled American Veterans
EIN	Employer Identification Number
FMN	Forget-Me-Not
IPC	Immediate Past Commander
IRS	Internal Revenue Service
JA	Judge Advocate
JR	Junior
JVC	Junior Vice Commander
NEC	National Executive Committee
NHQ	National Headquarters
NOMCOM	Nominating Committee
NSO	National Service Officer
OER	Officer Election Report
PNC	Past National Commander
PSC	Past State Commander
SEC	State Executive Committee
SSR	State Standing Rules
SVC	Senior Vice Commander
TSO	Transition Service Officer
VAVS	Veterans Affairs Voluntary Service

Proposed Bylaw Amendment for 2025-2026

Page N-50, ARTICLE XIII – POLICY, Insert new Section 6

Section 6: In accordance with **DAV Regulation 3: Other Contracts**, Auxiliary entities must receive prior, written approval from the DAV National Executive Committee before entering into a business relationship with a government entity. Refer to **REGULATIONS OF THE NATIONAL EXECUTIVE COMMITTEE DISABLED AMERICAN VETERANS, Regulation 3: Other Contracts** for full regulation compliance requirements.

Rationale: To ensure awareness of DAV Regulation 3 and full compliance therein.

MyDAV.org

DAV Auxiliary Officer Guide to Logging In & Running Reports

Getting Started

MyDAV.org is the online membership system used by DAV and DAV Auxiliary. Unit and State officers have access to additional reporting tools that allow them to view membership information and run reports for their Unit or Department.

MyDAV.org: www.mydav.org

Important: Your access to reports is based on your position as a DAV Auxiliary officer. If you are an officer and do not see the reporting options, contact DAV Auxiliary National Headquarters.

1. Logging Into MyDAV.org

Step 1

Open an internet browser such as Google Chrome, Microsoft Edge, or Safari.

Step 2

Go to: www.mydav.org

Step 3

Enter your:

- Username
- Password

Then click **Login**.

If you have not registered for MyDAV.org, select **New User Registration** and follow the registration instructions.

Registration may take up to two business days to process before access is granted.

Forgot Your Password?

Click **Forgotten Password** on the login screen.

You will need to use the email address associated with your MyDAV.org account.

2. Finding the Reporting Area

Once you are logged in:

Step 1

Look at the menu options available on your MyDAV.org home screen.

Step 2

Report Repository

The exact wording may vary depending on your access and the current version of the system.

All elected officers and the Adjutant have reporting permissions.

Step 3

Click the appropriate reporting option.

You will then be able to select the report you want to run.

3. Membership Listing Report

The **Membership Listing** provides a list of members associated with your Unit and is useful for checking your current membership information.

To Run the Report:

1. Select **Membership Listing**.
2. Select **AUX** for DAV Auxiliary.
3. Select your **Department**.
4. Select your **Unit**.
5. Select the appropriate options available on the screen.
6. Choose the desired file format, if prompted.
7. Click **Download**.

Why Run This Report?

A Membership Listing can be useful for:

- Reviewing your current membership.
- Checking member information.
- Preparing for Unit meetings.
- Reviewing membership records.
- Identifying information that may need to be corrected.

4. Population Summary Report

The **Population Summary Report** provides a snapshot of membership information for your Unit or Department.

To Run the Report:

1. Go to the **Report Repository** or **Request for Information** area.
2. Select **Population Summary Report**.
3. Select **AUX**.
4. Select your **Department**.
5. Select your **Unit**.
6. Select the appropriate report options.
7. Click **Download**.
8. Wait for the report to finish generating.
9. Open, save, or print the report.

What Is It Used For?

This report can be helpful when reviewing:

- Current membership numbers.
- Membership status.
- Unit membership totals.
- Membership quotas and progress.

5. Historical Population Summary Report

The **Historical Population Summary Report** allows you to look at membership information from a previous date.

This is especially helpful when you need to compare membership numbers from one point in time to another.

To Run the Report:

1. Open the **Report Repository**.
2. Select **Historical Population Summary Report**.
3. Select **AUX**.
4. Select your **Department**.
5. Select the appropriate **Unit**.
6. Select the **Run Date** you need.
7. Click **Download**.
8. Wait for the report to finish generating.
9. Open, save, or print the report.

6. Membership Activity Report

The **Membership Activity Report** shows membership activity that has occurred during a selected period. This can include items such as payments and address changes.

To Run the Report:

1. Open the **Report Repository**.
2. Select **Membership Activity Report**.
3. Select **AUX**.
4. Enter the **Start Date**.
5. Enter the **End Date**.
6. Select your **Department**.
7. Select your **Unit**.
8. Select the desired **File Format**:
 - **PDF** – best for viewing or printing.
 - **CSV** – best for sorting and working with the information in a spreadsheet.
9. Click **Download**.
10. Wait for the report to finish generating.
11. Open, save, or print the report.

7. If You Don't See the Reporting Options

If you are a Unit officer and do not see the **Request for Information** or reporting options:

1. Make sure you are logged into the correct MyDAV.org account.
2. Make sure your officer information has been processed.

3. Log out and log back in.
4. Check again for the reporting options.
5. If the options still do not appear, contact DAV Auxiliary National Headquarters.

DAV Auxiliary specifically advises officers to contact National Headquarters if the **Request for Information** tab is not visible.

Quick Reference

Report	What It Does
Membership Listing	Lists members associated with your Unit
Population Summary	Shows current membership information
Historical Population Summary	Shows membership information from a previous date
Membership Activity	Shows membership activity during a selected date range

Helpful Tips

- **Always select AUX** when running reports for the DAV Auxiliary.
- **Double-check your Unit number** before downloading a report.
- **Use the correct date range** when running activity reports.
- **Save important reports** to your computer for your Unit records.
- If something does not look right, **do not assume the report is wrong**. First check the Department, Unit, dates, and report type you selected.

Entering an Officer Election Report (OER) on the External Portal

1. Log in to the external CRM portal using your username and password.
2. Once you log in, you'll be on the landing page. Look for the box that says "Officer Election Report" and click it.

MEMBERSHIP CRM

The screenshot shows the MEMBERSHIP CRM landing page with eight tiles. The 'Officer Election Report' tile, located at the bottom left, is circled in green. It features a checkmark icon and the text: 'Officer Election Report' and 'Submit or view an Officer Election Report.' The other tiles include: 'Member Profile' (View your membership and contact details), 'Update Username and Password' (Change your CRM portal username and/or password), 'Membership Card Request' (Submit a request for a new membership card), 'Notification of Deceased' (Send notification of a deceased member), 'Report Repository' (Department, Chapter, and Unit reports), and 'DAVA Membership Payment History' (View your Auxiliary membership pledge and payment details).

3. You are now in the OER section of the external portal. Select the AUX radial button.

If you are entering a state officer report, next you will follow these directions:

1. Any department that you are a member will be visible in the "Department" drop down. Select **your** active department.
2. Next, select **Department** from the drop down since you are entering a state officer report.
3. The page will refresh and you will see the following:

[BACK TO MEMBERSHIP CRM](#)

☐ DAV
☒ AUX

Department:
48 - AUX Wisconsin

Chapter/Unit:
Department

Showing 1 to 5 of 21 entries

Membership Year	Status	Last Modified By	
2023 / 2024	Not Started		Start
2022 / 2023	Approved		Revise View
2021 / 2022	Approved		View
2020 / 2021	Approved		View
2019 / 2020	Approved		View

Show 5 entries

Previous 1 2 3 4 5 Next

Search:

- a) Membership Year – you will see the current year, and the previous years. You may notice that some are not included, and that is because of the conversion of Legacy to CRM. Don't be alarmed – that doesn't mean we don't have them.
- b) Status – The top row should say "Not Started" because that is the most recent report that needs to be entered. All other reports after that should have a status of Approved.
- c) Last Modified – this column could be blank. If we had to go in and modify the report, perhaps because of the resignation of an officer or some type of extenuating circumstance, the date of the revision will be in this column.
- d) Options – you will only be able to start the most recent report. If the last column wants you to start a report for any period prior to the current (2023 / 2024), please notify our office as soon as possible. The subsequent years report will be next, and you will have an option to either view the report or revise it. Unless you have had a change of officer, you should not revise the previous year's report. The remaining reports will be view only.

4. Click Start on the report for 2023 / 2024.

5. You will now have the Officer Election Form. For State Departments, there is very limited information that needs to be completed on the top section.

- a) Date of annual election (mm/dd/yyyy)
- b) Date of annual installation (mm/dd/yyyy)
- c) Election month (select from drop down)

OFFICER ELECTION FORM

Organizational Details

Organization:	Membership Year:
AUX	2023 / 2024
Department:	Chapter/Unit:
48 - AUX Wisconsin	Department
Employer ID (EIN):	Date of Annual Election:
237338049	<i>*Required</i> mm/dd/yyyy
State:	Date of Installation:
WI	<i>*Required</i> mm/dd/yyyy
City:	Election Month:
Wisconsin	June
Web Site Address:	

Meeting Details

Address of Regular Meetings:	Meeting Day of Week:
	None
City:	Meeting Week(s):
	☐ First ☐ Second ☐ Third ☐ Fourth ☐ Last
State:	Meeting Month(s):
WI	☐ All Year
	☐ January ☐ February ☐ March ☐ April ☐ May
	☐ June ☐ July ☐ August ☐ September
	☐ October ☐ November ☐ December
Zip:	Meeting Time:
53154	hh:mm:ss AM

6. You are now ready to start inserting your officers. You will notice that each position will be blank. The list officers goes in order (Commander, Senior Vice Commander, etc.)
7. Click the magnify glass next to the first position. A new box will populate that will allow you to search for the member. The easiest way – enter their membership number. If you don't have a membership number, you'll need to search by name.

Member Search

Searching for Commander

Lookup ID / Member ID

Membership #

Last Name

First Name

Middle Name

Suffix

Date of Birth

Address Line 1

8. After you have scrolled down and hit "Search" the results will populate. Any member that has the "Select" button greyed out is not eligible to hold an office (they could be a Junior, inactive, etc.). Once you find, and verified, the individual you are looking for, click "Select."

Max of 100 members returned.

Constituent Lookup: 13263503	Name:	South Milwaukee, WI, 53172-4232
Membership Number: 4801911977184	Not Eligible - Junior	Status: Junior
Membership Account Type: Junior		Department: 48 - AUX Wisconsin
		Chapter/Unit #: 19 - Milwaukee #19
		SELECT

Constituent Lookup: 12290156	Name:	53126-9450
Membership Number: 4801910664052	Eligible	Status: Active
Membership Account Type: Part Life		Department: 48 - AUX Wisconsin
		Chapter/Unit #: 19 - Milwaukee #19
		SELECT

9. The page refreshes and the contact information for the officer is inserted. **NOTE: You cannot change any contact information, including address, city, state, zip code, email, or phone number.** Those corrections must come through to national headquarters or be corrected by the member on their own record.
10. Continue the process of entering state officers for each of the required fields. **Required: Commander, Senior Vice Commander, Junior Vice Commander (will only be able to insert the 1st Junior Vice Commander), Adjutant, Treasurer, and Judge Advocate.**
11. After you have entered all of the information, you are ready to review your work. Verify that you have the correct state, date of election/installation, and that each officer has been assigned correctly. Also, make sure that the Adjutant information has transferred to the Officer Authorized to Receive Mail section.
12. You are now ready to Sign and Submit. To do this, you will enter your membership number in the required section. Once you do this, the page will repopulate and your information will be automatically inserted into the Title of Officer and Name section.
13. Once you are completely satisfied with your work, click "Submit." Know that after you hit submit, it will not automatically be approved. Instead, it goes into a national headquarters queue that we will need to verify.
14. Also, you will receive two emails. The first one will be that the report was submitted to national headquarters. The second one will be the outcome of the report after it was reviewed – whether it was accepted or if corrections are needed.

If you are entering a unit officer report, next you will follow these directions:

1. Any department that you are a member will be visible in the “Department” drop down. Select **your** active department.
2. Next, select the unit you are doing the report for from the drop down.
3. The page will refreshed and you will see the following (please refer to step #3 above to see each definition.)

[BACK TO MEMBERSHIP CRM](#)

☐ DAV
☒ AUX

Department:
48 - AUX Wisconsin

Chapter/Unit:
03 - Russell Leicht #3

Showing 1 to 5 of 22 entries

Membership Year	Status	Last Modified By	
2023 / 2024	Not Started		Start
2022 / 2023	Approved		Revise View
2021 / 2022	Approved		View
2020 / 2021	Approved		View
2019 / 2020	Approved		View

Show 5 entries Previous 1 2 3 4 5 Next Search:

4. Click Start on the report for 2023 / 2024.
5. You will now have the Officer Election Form. Fill in the following:
 - d) Date of annual election (mm/dd/yyyy)
 - e) Date of annual installation (mm/dd/yyyy)
 - f) Election month (select from drop down)
6. You will also need to update the meeting information. **NOTE: If you are meeting at a specific place, like a restaurant or VFW Post, please do not include the name of the place. Simply add the address only.**
 - a) Address of regular meetings
 - b) City
 - c) State (will automatically be populated)
 - d) Zip
 - e) Meeting Day of the Week
 - f) Meeting Week
 - g) Meeting Months
 - h) Meeting time (must be a 0:00:00 PM or 0:00:00 AM format)

Meeting Details

Address of Regular Meetings:

Ste A
1253 Scheuring Rd

Meeting Day of Week:

Thursday

City:

De Pere

Meeting Week(s):

☒ First ☐ Second ☐ Third ☐ Fourth ☐ Last

State:

WI

Meeting Month(s):

☒ All Year
☒ January ☒ February ☒ March ☒ April ☒ May
☒ June ☒ July ☒ August ☒ September
☒ October ☒ November ☒ December

Zip:

54115-1070

Meeting Time:

7:00:00 PM

7. You are now ready to start inserting your officers. You will notice that each position will be blank. The list officers goes in order (Commander, Senior Vice Commander, etc.)
8. Click the magnify glass next to the first position. A new box will populate that will allow you to search for the member. The easiest way – enter their membership number. If you don't have a membership number, you'll need to search by name.

Member Search

Searching for Commander

Lookup ID / Member ID

Membership #

Last Name

First Name

Middle Name

Suffix

Date of Birth

mm/dd/yyyy

Address Line 1

Cancel

10. After you have scrolled down and hit “Search” the results will populate. Any member that has the “Select” button greyed out is not eligible to hold an office (they could be a Junior, inactive, etc.). Once you find, and verified, the individual you are looking for, click “Select.”
11. The page refreshes and the contact information for the officer is inserted. **NOTE: You cannot change any contact information, including address, city, state, zip code, email, or phone number.** Those corrections must come through to national headquarters or be corrected by the member on their own record.
12. Continue the process of entering state officers for each of the required fields. **Required: Commander, Senior Vice Commander, Junior Vice Commander (will only be able to insert the 1st Junior Vice Commander), and Adjutant, Treasurer. All units will hopefully also have their SEC and Alternate SEC elected.**
13. After you have entered all of the information, you are ready to review your work. Verify that you have the correct state, date of election/installation, and that each officer has been assigned correctly. Also, make sure that the Adjutant information has transferred to the Officer Authorized to Receive Mail section.
14. You are now ready to Sign and Submit. To do this, you will enter your membership number in the required section. Once you do this, the page will repopulate and your information will be automatically inserted into the Title of Officer and Name section.
15. Once you are completely satisfied with your work, click “Submit.” Know that after you hit submit, it will not automatically be approved. Instead, it goes into a national headquarters queue that we will need to verify.
16. Also, you will receive two emails. The first one will be that the report was submitted to national headquarters. The second one will be the outcome of the report after it was reviewed – whether it was accepted or if corrections are needed.

UNDERSTANDING CREDENTIALS

A Simple Guide for DAV Auxiliary Members, Officers, Delegates & Alternates

What Are Credentials?

Credentials are the official way DAV Auxiliary verifies **who is eligible to attend, participate, and vote at a convention.**

Simply attending a convention does not automatically mean that a member has voting privileges.

Credentials help determine:

- Who is registered for the convention.
- Who is serving as a delegate.
- Who is serving as an alternate.
- How many votes a Unit or Department is entitled to cast.
- Who is eligible to vote during business sessions and elections.

At DAV Auxiliary conventions, the Credential Committee is responsible for reviewing and reporting the credential information to the convention body. The credential report is presented at the beginning of each business session and must also be updated before nominations and elections.

1. Registration vs. Credentials

These two terms are often confused.

Registration

Registration means you have officially registered for the convention.

Registration may be required for everyone attending, including members who are not delegates.

Credentials

Credentials identify your official status at the convention.

For example, a person may register as:

- Delegate
- Alternate
- Visitor
- Other eligible attendee

Being registered does **not necessarily mean you have a vote.**

2. Who Is a Delegate?

A **delegate** is a member who has been selected to represent their Unit or Department at a convention.

A delegate may have the authority to cast votes on behalf of the organization they represent, subject to the DAV Auxiliary Constitution and Bylaws and the convention rules.

A delegate is not simply someone who wants to attend the convention.

The member must be properly selected and credentialed.

3. Who Is an Alternate?

An **alternate** is selected to serve in place of a delegate when the delegate is unable to serve.

Think of it this way:

Delegate = Primary representative

Alternate = Backup representative

If the delegate is present and serving, the alternate generally does not take the delegate's place.

If the delegate is absent, the properly credentialed alternate may serve according to the applicable rules, providing they update their current credential status to delegate.

4. Why Are Credentials Important?

Credentials are important because they protect the integrity of the convention.

They help make sure that:

- The correct members are seated.
- The correct Units or Departments are represented.
- Voting rights are properly assigned.
- The number of votes being cast is accurate.
- Elections are conducted properly.
- Members are not voting in more than one representative capacity.

Credentials are about more than getting a name badge—they establish your official status at the convention.

5. The Credential Committee

A Credential Committee is responsible for reviewing credential information.

At a State Convention, the Credential Committee Chairman presents the credential report as one of the first orders of business.

The credential report must then be:

1. Presented to the convention.
2. Adopted by the convention.
3. Updated as changes occur.
4. Read and adopted at the beginning of each business session.
5. Updated and addressed before nominations and elections.

Why Does the Report Have to Be Updated?

Because circumstances can change during a convention.

For example:

- A delegate leaves the convention.
- An alternate must replace a delegate.
- A delegate's eligibility changes.

- Additional delegates register.
- A credential needs to be corrected.

The Credential Committee needs to make sure the official record reflects what is happening **at that point in the convention.**

6. What Does "Seated" Mean?

You may hear the phrase:

"The delegates have been seated."

Being **seated** means the delegate's credentials have been accepted and the delegate is officially recognized as eligible to participate in the convention in that capacity.

Until credentials are properly accepted, a person should not assume they have voting privileges.

7. Voting Rights

One of the most important reasons credentials matter is voting.

A person may attend a convention and participate in many activities without having the right to vote.

Voting eligibility depends on the member's official status and the applicable DAV Auxiliary Constitution and Bylaws and convention rules.

Remember:

Attending does not automatically indicate voting privileges;

Registering does not indicate you are a Delegate; and

Being a Member does not automatically mean you have a Convention Vote

The credential process establishes who is eligible to vote.

8. Delegate and Alternate Changes

If a delegate cannot attend or can no longer serve, the appropriate alternate should be identified and properly credentialed to show delegate status.

Do not simply assume that an alternate can walk into the business session and begin voting.

The Credential Committee needs to know about the change so that the official credential report can be corrected.

Example:

- Jane is elected as the Unit's delegate.
- Mary is elected as the alternate.
- Jane attends the convention but becomes ill and must leave.
- Mary may be able to serve as the delegate, but the Credential Committee needs to be notified so the change can be properly recorded.

9. Credentials and Elections

Credentials become especially important during elections.

Before nominations and elections, the credential report should be current and adopted. This establishes who is eligible to participate in the election.

Before an Election:

The Credential Committee should make sure:

- Delegates are properly registered.
- Alternates are identified.
- Changes have been recorded.
- The credential report is current.
- The convention has adopted the current report.

This helps prevent confusion when it is time to vote.

10. Credentials Are NOT the Same as Membership

Your DAV Auxiliary membership status and your convention credential are two different things.

Membership tells us:

"Are you a member?"

Credentials tell us:

"What is your official status at this convention?"

For example, a member may be:

- A Life member
- A Part-Life member
- A Junior member
- A member of a particular Unit

But that does not automatically tell us whether the member is a delegate or alternate at a convention.

11. Common Credential Mistakes

Mistake #1: "I registered, so I can vote."

No! You must be properly credentialed.
Registration and voting credentials are different things.

Mistake #2: "I'm a Unit officer, so I automatically have a convention vote."

No! You must be a registered delegate.

Your office and your convention credential are separate issues.

Mistake #3: "The alternate can vote because the delegate isn't sitting at the table."

The Credential Committee should be notified and the appropriate change should be reflected in the credential report.

Mistake #4: "Once the credential report is adopted, it never changes."

Incorrect.

Credential reports should be updated when circumstances change and generated before each meeting.

Mistake #5: "Credentials are only important on the first day."

No.

The credential report is to be updated and addressed at the beginning of each business session and before nominations and elections.

12. A Simple Way to Remember Credentials

Think of credentials as your **convention driver's license**.

Your membership gets you into the organization.

Your registration gets you into the convention.

Your credentials tell the convention **what you are authorized to do**.

MEMBER

"I belong to DAV Auxiliary."

↓

REGISTERED ATTENDEE

"I am attending the convention."

↓

DELEGATE

"I have been selected to represent my Unit/Department."

↓

CREDENTIALLED DELEGATE

"My status has been verified and recognized by the convention."

↓

VOTING

"I am eligible to cast a vote in accordance with the governing rules."

13. What Members Should Do Before Convention

Before leaving for convention:

- Confirm that you are properly registered.
- Know whether you are a delegate, alternate, or visitor.
- Know which Unit or Department you represent.
- Make sure your membership is current.
- Keep your registration/credential information available.
- Know who your delegate and alternate are.
- If you are replacing a delegate, notify the appropriate Credential Committee personnel.
- Ask questions BEFORE voting begins if you are unsure about your status.

14. What Officers Should Remember

Unit and State officers play an important role in making sure their organization's delegates and alternates are properly identified.

Before Convention:

Review:

- Delegate elections.
- Alternate elections.
- Membership eligibility.
- Required credential forms.
- Registration requirements.
- Convention rules.

During Convention:

Notify the Credential Committee promptly of any changes.

Do not wait until an election is underway to report that a delegate has left or that an alternate needs to take their place.

15. The Golden Rule of Credentials

IF YOU ARE NOT SURE — ASK.

Do not guess when it comes to credentials.

A credential issue can affect:

- Who is allowed to vote.
- How many votes are cast.
- Whether an election is conducted correctly.
- Whether a Unit or Department is properly represented.

It is much easier to correct a credential issue **before** a vote than to try to fix it afterward.

16. Reasons why you would not be able to vote at a state convention

- Your membership is inactive
- Your membership is not in a chartered unit
- Your unit is indebted to the organization
 - What does indebted to the organization mean?
 - Your unit has not paid national and/or state mandates
 - Your unit has not submitted the Annual Financial Report (AFR)

STATE ADJUTANT CHECK LIST

It is the duty of the State Adjutant in office **at the time of the state convention** to send the following information to National Headquarters within ten (10) days after adjournment (page S-8 of the National Constitution and Bylaws) of the State Convention. **This bylaw will be enforced:**

- ☐ **BALANCED** State budget adopted at convention. *Ever state budget must be balanced.*
- ☐ State Officer Report form. (Any changes during the membership year also requires notifying national headquarters.)
- ☐ *Adopted Supplement to State Bylaws must be submitted, even if there were no changes to the Standing Rules.
- ☐ *Adopted amendments to State Standing Rules as submitted to delegates.
- ☐ Adopted state convention rules.
- ☐ Yellow form listing the elected state delegate and alternate.
- ☐ The winning program reports, by respective categories, judged at the state convention must be sent to national headquarters within five (5) days of the close of your convention in accordance with page S-9 of the National Constitution and Bylaws. **Do not write comments or scoring on reports.**

Suggestion: This information is completed during convention. Work as a team to have everything completed before you leave the convention hotel and mail upon your return home. If you have questions or are unsure of something, ask your national representative. They will be more than happy to assist you.

FAILURE TO COMPLY WITH THE ABOVE WILL BAR THE STATE DELEGATE/ALTERNATE FROM HAVING A VOICE/VOTE AT THE FOLLOWING NATIONAL CONVENTION. THIS BYLAW WILL BE ENFORCED.

*Note: The supplement and any adopted amendments shall be reviewed for any discrepancies by the National Judge Advocate prior to their becoming effective.

PROCEDURE TO BE FOLLOWED AT THE 2026 STATE CONVENTION

- **Pre-Convention State Executive Committee** – SEC meeting shall be held within twenty-four hours preceding the first business session.
- Distribute copies of the following to the convention delegates prior to their consideration and adoption:
 - Convention Agenda
 - Convention Rules
 - Amendments to the State Standing Rules (if any) proposed by the Standing Rules Committee
 - Completed Supplement to State Bylaws (adopted at the previous state convention)
 - Proposed balanced budget
- **Credential Report** – An appointed Credential Committee Chairman presents a credential report to be adopted as the first order of business at the first business session. Thereafter, the credential report must be updated, read, and adopted at the beginning of each session and prior to nomination and elections.
- **Convention Agenda** – Delegates adopt the proposed convention agenda with the understanding that the agenda is subject to change.
- **Convention Rules** – Convention rules may be amended by a majority vote of the convention delegates. Delegates are to adopt rules of the convention at the first business session. The convention Chair can call for reading of the convention rules or entertain a motion to adopt as distributed.
- **State Standing Rules*** – State Standing Rules Committee Chairman presents amendments for consideration of the body (if any). Standing Rules may be amended by a majority vote of those registered and voting during a regular business session. Standing rule amendments must be presented and adopted individually.
- **Supplement to State Standing Rules*** – The State Standing Rules Committee Chairman will address changes to the supplement due to any previously adopted standing rule amendments. It is not necessary to read the supplement line by line. Supplement to State Standing Rules must be adopted as amended by a majority vote of those registered and voting during a business session. If there are no amendments, the delegates adopt the supplement as is for the ensuing year (Example: 2026-2027).
- **Proposed Balanced Budget** – Finance Committee Chairman presents the balanced budget. Budget to be adopted by the convention delegates.
- **Nominating Committee Report/Elections/Installation**
- **Post-Convention State Executive Committee** – SEC meeting shall be held within twenty-four hours following the convention adjournment.

*Note: The supplement and any adopted amendments shall be reviewed for any discrepancies by the National Judge Advocate prior to their becoming effective.

WHAT IS NEW WITH STANDING RULES?

Last year, we introduced changes to the Supplement, including the requirements for what you will submit at the close of your Convention.

Let us look at the Supplement first.

- ➔ The Supplement is completed every year.
- ➔ Most of the information on the Supplement **must** be in your Standing Rules.
- ➔ Question 11 has been removed.
- ➔ The Supplement must be signed and dated.

When completing the Supplement, be aware that some questions have more than one part and you are to complete all parts. The information provided for questions five (5), six (6), seven (7), ten (10), 12, and 13 must be in your State Standing Rules.

- **Remember, your supplement and standing rules should mimic each other!**

What information you submit and whom you submit it to:

Within ten (10) days following the adjournment of the state convention, the convention state adjutant will submit to National Headquarters and to the National Judge Advocate.

- ➔ Amendments: Please indicate if each was passed or failed.
- ➔ Standing Rules with amendments incorporated.
- ➔ Convention Rules.
- ➔ Completed, signed and dated Supplement.

Things to watch for:

- ➔ When referencing the National Constitution and Bylaws, it's crucial to ensure the reference is accurate.
- ➔ Avoid using red or yellow text, as it may not be readable.
- ➔ If you anticipate making numerous amendments, consider revising your Standing Rules.
- ➔ Make sure you are amending the Standing Rules approved in the past year.
- ➔ Adding or deleting a rule changes the numerical sequence. Make sure to change the sequence.
- ➔ Make sure the Supplement is signed and dated.

State Commanders will be copied on letters approving or disapproving the amendments, standing rules, convention rules, and Supplement.

If the National Judge Advocate requests a change, the State Adjutant must make the update and return to National Headquarters within 14 days of the date stated on the letter, as stated on page S-9, Section 6, fifth paragraph.

REGULAR UNIT BUSINESS MEETING HELPFUL HINTS & TIPS

1. Call to Order

- Commander calls the meeting to order.
- Conduct the opening ceremony according to the current DAV Auxiliary Ritual.

2. Roll Call

- Adjutant calls the roll of officers.
- Record those present and absent.

3. Minutes

- Read or distribute the previous meeting minutes.
- Ask for corrections or additions.
- Approve the minutes.

4. Treasurer's Report

- Treasurer presents the financial report.
- Report is received and recorded in the minutes.

5. Correspondence

- Adjutant reads important correspondence.
- Discuss and act on anything requiring Unit action.

6. Committee & Officer Reports

- Committee Chairmen give brief reports.
- Include activities completed, upcoming events, and recommendations.

7. Unfinished Business

- Address business carried over from a previous meeting.
- Complete or take further action as needed.

8. New Business

- Discuss new items brought before the Unit.
- Make and vote on motions when Unit action is required.

9. Announcements

- Upcoming meetings, events, fundraisers, VA activities, deadlines, etc.

10. Good of the Order

- Brief comments, recognition, or other appropriate matters.

11. Adjournment

- Ask if there is any further business.
 - If not, adjourn the meeting.
 - Complete the closing ceremony according to the current DAV Auxiliary Ritual.
-

COMMANDER'S QUICK REMINDER

Call it → Report it → Discuss it → Vote when needed → Record it → Move on.

Remember:

- Keep the meeting moving.
- Recognize members before they speak.
- Stay focused on Unit business.
- Make sure motions and decisions are recorded.
- Follow the current DAV Auxiliary Constitution & Bylaws and Ritual when questions arise.
- Everything regarding a unit must be discussed and voted on by unit members!

Indebtedness Statement Explained

A national mandate is charged annually to cover Auxiliary Programs and national convention expenses. This statement is sent to units by email in early November and to state departments for distribution in early February.

Each July 1 a distribution of \$.50 is made to the unit for each life member (excluding over-80 complimentary members and Junior members). The national mandate is automatically deducted from the July 1 distribution, provided the unit has sufficient life membership to make adequate distribution to cover the national mandate. In cases where the July 1 distribution does not cover the full \$25 mandate amount, an indebtedness statement is generated.

To satisfy this balance, the unit must submit a check to pay the amount owed. The balance must be paid prior to state and national convention in order to keep your unit in good standing.

Example

Dept. #	Unit #	Description	Total
State #	Unit #	Balance Carried Forward <i>(See #1)</i>	\$0.00
		Distributed Amount <i>(See #2)</i>	(\$22.50)
		Convention Fees <i>(See #3)</i>	\$0.00
		AUX Mandates <i>(See #4)</i>	\$25.00
		Indebtedness Amount <i>(See #5)</i>	\$2.50

1. **Balance Carried Forward** – Typically, this is the balance carried forward from the previous month.
2. **Distributed Amount** – The amount the unit received on the July 1 distribution.
3. **Convention Fees** – This box will be \$0.00.
4. **AUX Mandates** – The amount charged to each unit on July 1.
5. **Indebtedness Amount** – Unpaid mandate amount owed by the unit. In the example above, the unit had distribution deduction of \$22.50, leaving mandate balance due of \$2.50.

NOTE: If your unit or state department changes bank accounts, contact national headquarters immediately!

Understanding the Population Summary

		A	B	C	D	E	F	G	H	I
DCU No	DCU Name	Goal Met	Total Junior	Total Part Life	Total Full Life	Total Paid Members	Total Members	Quota	Quota %	Quota Variance
16	AUX Department of Kentucky		303	222	2,055	2,277	2,580	2,651	97.32%	-71
1	Lexington #1		3	5	82	87	90	92	97.83%	-2
3	Elizabethtown #3		47	9	151	160	207	213	97.18%	-6
4	Owensboro #4		17	2	59	61	78	81	96.30%	-3
6	Fred Battle Memorial #6		0	3	75	78	78	81	96.30%	-3
7	Miles Meredith #7		2	5	51	56	58	60	96.67%	-2
8	Jouett Henry #8		7	5	47	52	59	61	96.72%	-2
11	Ohio County #11		0	1	27	28	28	29	96.55%	-1
19	Frederick R. Bristol Mem. #19		15	24	209	233	248	258	96.12%	-10
20	Glasgow #20		14	8	62	70	84	87	96.55%	-3
23	Corncracker State #23	G	0	6	452	458	458	458	100.00%	0
32	Wand B. Doyle #32		0	12	33	45	45	46	97.83%	-1
41	Casey County #41		0	0	38	38	38	39	97.44%	-1
51	J. B. Glover #51		0	8	25	33	33	34	97.06%	-1
55	Madison County #55		0	3	29	32	32	33	96.97%	-1
64	Hazard #64		5	5	31	36	41	42	97.62%	-1
66	London #66		2	2	62	64	66	68	97.06%	-2
90	Fred Denton #90		0	1	29	30	30	31	96.77%	-1
105	Wayne County #105		4	4	49	53	57	59	96.61%	-2
118	Benton #118		0	2	18	20	20	21	95.24%	-1
128	M. Vanderpool Mem. #128		19	29	42	71	90	93	96.77%	-3
134	Pikeville #134		13	9	40	49	62	63	98.41%	-1
141	Belfry #141		8	0	23	23	31	32	96.88%	-1
155	Henry County #155		7	5	45	50	57	59	96.61%	-2
156	Radcliff #156		95	31	147	178	273	283	96.47%	-10
158	Keavy #158		13	19	47	66	79	83	95.18%	-4
162	Science Hill #162		12	5	69	74	86	88	97.73%	-2
166	Johns Creek Memorial #166		3	7	34	41	44	45	97.78%	-1
169	Jayne #169	K	L	M	N	O				
171	County #171		0	1	30	31	31	32		-1
Active		At Large	Merged	On Hold	Revoked	Suspended				
26		1	6	2	12	0				

- A. Goal Met – If there is a “G” in this column, quota has been met.
- B. Total Junior – This is the total number of Junior members (complimentary and paid).
- C. Total Part Life – This is the total number of Part Life members (members who are not paid in full).
- D. Total Full Life – This is the total number of Full Life members.
- E. Total Paid Members – This is the total number of paid members – Part and Full life.
- F. Total Members – Junior + Part Life + Full Life members.
- G. Quota – The total number of members the unit and/or state department needed for the year.
- H. Quota % - The total members divided by the quota.
- I. Quota Variance – the difference between how many members needed and actual members.
- J. Active – The total number of active units in the state.
- K. At Large – The total number of at-large units in the state (should always be one).
- L. Merged – The number of units that have merged with another unit.
- M. On Hold – The number of units in the state that are on hold.
- N. Revoked – The number of units that have been revoked.
- O. Suspended – The number of units that are currently suspended.

Understanding the Membership Listing Report

D

V

A

liary

F

G

Membership Listing

AUX National - AUX National

A

Execution Date: 9/8/2023 10:20:50 AM

** Denotes Unclaimed Address

* Denotes Credit Card Payment

C

Membership #	Member Name	Address	City	St	Zip	Phone #	Email	Balance	Status	Age	Yrs of Svc
520522573703	F	** Apt 208 7215 N 51st Ave	Glendale	AZ	85301-2685	J	K	\$0.00	Active - Unclaimed	93	42
52053AL06368	F	** Apt D 1765 34th St S	Fargo	ND	58103-8807			\$0.00	Active - Unclaimed	71	25
52054AL02745	F	** 8786 County Road 1435	Vinemont	AL	35179-7702			\$0.00	Active - Unclaimed	91	33
52052AL06556	F	13608 Daphne Ave	Gardena	CA	90249-2353			\$0.00	Active	89	35
5205214898962	F	4900 Shire Dr	Lithonia	GA	30038-2983			\$0.00	Active	77	9
52055AL02348	F	Apt 26 # 302 19029 US Highway 19 N	Clearwater	FL	33764-3020			\$0.00	Active	95	25
E			H	I				L	M	N	

- A. AUX National – AUX National – When ran, this will display your unit name and number.
- B. Execution Date – The date and time the report was generated.
- C. **Denotes Unclaimed Address – When there are two asterisks by a members address, this means the address is not valid.
*Denotes Credit Card Payment – When there is one asterisk by a member's name, this means they are set-up for automatic payments.
- D. Membership # - Membership number (first two digits represent the state, next three digits represents the unit number).
- E. F/P/J – Full-Paid Life Member (F), Part-Life Member (P), Junior (J).
- F. Member Name – Name of the member.
- G. Address – Address we have on file for the member.
- H. City – City the member resides in.
- I. State/Zip – The state and zip code of the member.
- J. Phone # - The members phone number.
- K. Email – The members email address.
- L. Balance – The amount owed on their life membership.
- M. Status
 - a. Active – Active member
 - b. Active – Transferred In – Transfer member that is active
 - c. Active – Unclaimed – Active member with a bad mailing address
 - d. Canceled – Member has canceled their membership/passed away
 - e. Deleted – Member has requested their membership be deleted immediately
 - f. Inactive/Unable to Distribute – Effective balance of the member is below \$5 and did not distribute on July 1 (these members do not count towards quota).
Encourage member to make a payment so they become active again!
 - g. Junior – Junior member (under the age of 18). **Junior's personal information will be redacted for their safety.**
- N. Age – The age of the member.
Yrs of Svc. – How long the member has been in DAV Auxiliary.

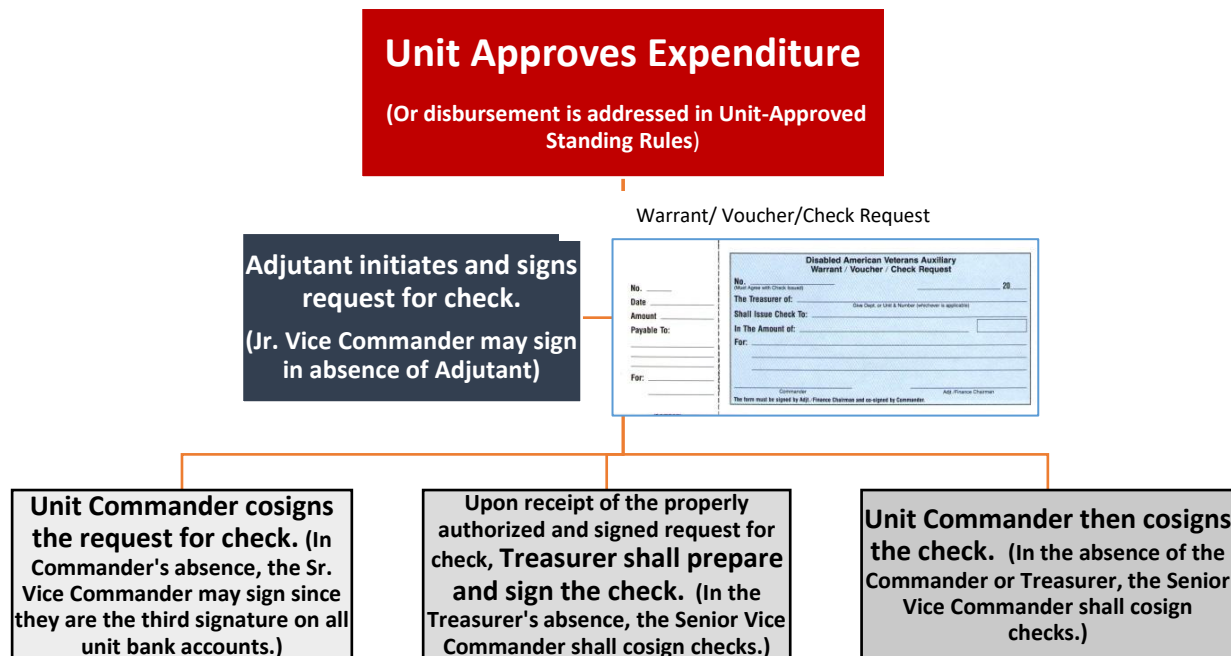
Unit

Warrants/Vouchers/Check Requests

The national bylaws provide for the proper procedure when issuing checks from unit accounts.

Unit funds may only be expended upon approval of unit members at a regular business meeting unless otherwise specified in Unit Standing Rules.

Procedure —



Debit and/or Credit Cards may not be used

Reference: Disabled American Veterans Auxiliary National Constitution and Bylaws, Unit Section, Article XI, Sections 1 – 4

UNIT MINUTES

(To be prepared by the Unit Adjutant. May also be used as a worksheet during meetings for transcription of minutes.)

Name and Number of Unit _____

Location _____ Date _____ Time _____

CALL TO ORDER:

Prayer by _____ Chaplain

Pledge by _____ Patriotic Instructor

Purpose given by _____ Sr. Vice Commander

Eligibility given by _____ Jr. Vice Commander

Roll call of officers by _____ Adjutant

Commander:	Present _____	Absent _____
------------	---------------	--------------

Sr. Vice Commander:	Present _____	Absent _____
---------------------	---------------	--------------

Jr. Vice Commander:	Present _____	Absent _____
---------------------	---------------	--------------

Treasurer:	Present _____	Absent _____
------------	---------------	--------------

Chaplain:	Present _____	Absent _____
-----------	---------------	--------------

Adjutant:	Present _____	Absent _____
-----------	---------------	--------------

Total officers & members present: _____

Unit had a quorum: Yes ____ No ____ *(Four (4) life members shall constitute a quorum. One member present shall be the Unit Commander or a Unit Vice Commander.)*

ORDER OF BUSINESS:

Names of transfer members voted on: _____

Names of visitors: _____

Names of new members who were introduced/initiated: _____

(Member initiation is recommended, but not mandatory. New members and those who have not been previously initiated may be initiated at the meeting and their names recorded in minutes.)

READING OF THE MINUTES:

(The commander asks if there are corrections to minutes. Hearing none the minutes would be declared approved as read. If there are corrections, the minutes would be adopted as amended by unit vote and the amendment/s recorded in the current meeting minutes.)

Amendments to the minutes, if any _____

Minutes Adopted _____ Adopted as amended _____

TREASURER'S REPORT: Given by: _____

Beginning balance: _____ Income: _____

Disbursements: _____ Closing balance: _____

*(After the report is given, the commander states that the treasurer's report will be filed for audit. A motion does not have to be made for this action. **A motion to accept the report is out of order**, since an audit must be taken before it can be established that the treasurer's records are correct.)*

BILLS AND COMMUNICATIONS (list all):

Motion by: _____ Seconded: Yes _____ No _____

Carried: Yes _____ No _____

Additional motion/s, if applicable.

Motion by: _____ Seconded: Yes _____ No _____

Carried: Yes _____ No _____

(If any action is taken on payment of bills or correspondence, all motions must be recorded correctly and the name/s of the member/s making the motion must be indicated. It must show there was a second to the motion, discussion followed, and the outcome of the vote of the unit for each motion. This is true of any motion on any matter at a Unit Meeting.)

SICKNESS & DISTRESS: _____

REPORT OF COMMITTEES:

Membership by _____

Americanism by _____

Community Service by _____

Legislation by _____

Junior Activities by _____

VAVS by _____

Ways and Means by _____

Other committee reports: _____

UNFINISHED BUSINESS: _____

NEW BUSINESS: _____

MONEY MARCH: Amount collected _____ Purpose of funds _____

REMARKS FOR THE GOOD OF THE ORGANIZATION: _____

CLOSING CEREMONY

TIME OF ADJOURNMENT: _____

Minutes prepared by: _____

Title: _____

Date: _____

Minutes Approved: Date _____

Adjutant's Signature: _____

Commander's Signature: _____

TREASURER'S REPORT
(Suggested Form)

Treasurer's Report by: _____

Date: _____ Unit Name and Number: _____

Beginning Balance: Month _____ Day _____ Year _____

List and identify all account types and current balances below

_____		\$	
_____		\$	
_____		\$	

Receipts:

Membership dues received from:

Names & Amounts: _____

_____		\$	
_____		\$	

Fundraiser/s		\$	
--------------------	-------	----	--

Donations from:

Names/Source & Amounts		\$	
------------------------------	-------	----	--

Other: (explain) _____		\$	
------------------------	-------	----	--

Total Receipts _____ **\$** _____

Disbursements:

Dues to National Headquarters (Names & Amounts)

_____		\$	
-------	-------	----	--

Postage		\$	
---------------	-------	----	--

Fundraising Expenses		\$	
----------------------------	-------	----	--

Other: (explain in detail) _____		\$	
----------------------------------	-------	----	--

Total Disbursements _____ **\$** _____

[NOTE: Beginning balance (+) Total receipts (-) Total disbursements (=)]

Closing Balance \$ _____

ADD:

Checking:		\$	
-----------------	-------	----	--

Savings		\$	
---------------	-------	----	--

Certificates, etc.		\$	
-------------------------	-------	----	--

Other accounts: (Explain)		\$	
---------------------------------	-------	----	--

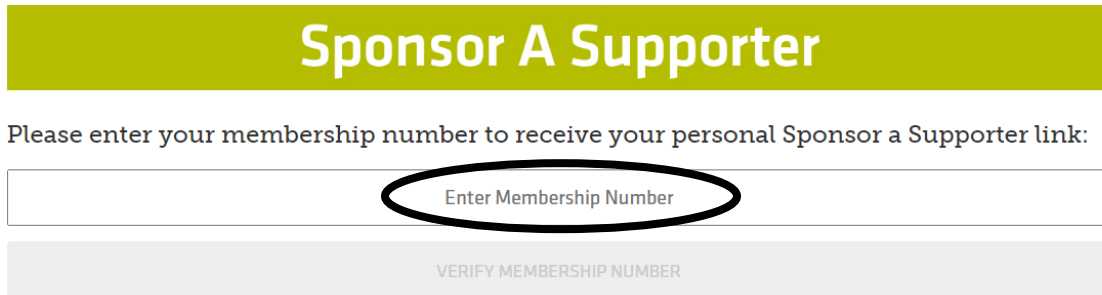
Total Unit Assets \$ _____

Treasurer's Signature: _____

(The treasurer's report must be given to the adjutant to be attached to the minutes.)

Sponsor a Supporter

Help us grow our organization with a personalized link that DAV Auxiliary members can use to recruit new members. Members can generate their link by entering their membership number at <https://auxiliary.dav.org/sponsor-a-supporter/>.

A screenshot of a web form titled "Sponsor A Supporter" in a yellow header. Below the header, a text prompt reads "Please enter your membership number to receive your personal Sponsor a Supporter link:". There is a white input field with the placeholder text "Enter Membership Number", which is circled with a black oval. Below the input field is a grey button with the text "VERIFY MEMBERSHIP NUMBER" in all caps.

The Sponsor a Supporter program helps members:

- Educate the community on DAV Auxiliary and its mission
- Reach potential new members, including veterans, their families, caregivers, and friends
- Earn recruitment points
- Recruit new members with the click of a few buttons

Members can also share their Sponsor a Supporter link as a QR code, which potential members can scan to access the same link. The link remains active throughout the year! Members who recruit new members using their link earn points that can be redeemed for DAV Auxiliary swag from the DAV Store.

NOMINATION FOR DAV AUXILIARY OUTSTANDING MEMBER OF THE YEAR

(All information must be neat and legible)

PURPOSE: To recognize the contributions and dedication of an outstanding DAV Auxiliary member whose efforts have enhanced the goals of the DAV Auxiliary, the parent organization, and has been active in the community since becoming a DAV Auxiliary member.

Name of Nominee		Membership #	
Nominee Street Address		Phone # ()	
City	State	Zip Code	
Unit Name & Number		Years of Continuous Membership	

ELIGIBILITY: Any active senior member of the Disabled American Veterans Auxiliary is eligible for this award with the exception of a previous winner of the national organization's Outstanding Member of the Year Award, a Past National Commander, or a DAV/DAV Auxiliary employee. Former DAV or DAV Auxiliary employees should not include any activities on this application performed during their employment. Any DAV Auxiliary member in good standing may sponsor an individual for this award.

Note to Sponsor: Please read the instructions thoroughly. **ONLY** the **current official form** provided by National Headquarters or downloaded from the Auxiliary website will be accepted. (Additional attachments may not exceed ten (10) pages and sections must be numbered to match the corresponding section on the official form.) In the appropriate categories, list and explain the activities and approximate period of time in which the candidate was involved or helped initiate those achievements as well as involvement with other community groups **during their years as a Senior member of DAV Auxiliary**. Do not include involvement in other veterans' organizations.

Sponsor Information:

Name: _____ Phone: _____

Address: _____

Street

City, State, Zip Code

As sponsor I hereby verify that the information submitted is correct.

Sponsor's Signature

Date

This completed form must be submitted to National Headquarters and postmarked no later than March 12, 2027.

COMPLETE THIS FORM IN ITS ENTIRETY. ADDITIONAL PAGES MAY BE ATTACHED AS NEEDED.

1. Is the Nominee employed? Yes ____ No _____. If no, describe any previous experience.
2. Does the Nominee now hold an office, chairmanship, or other position on the unit, state, or national level of the Auxiliary? Yes _____ No _____. If yes, please specify.
3. List all outstanding personal achievements and any awards received since becoming an auxiliary member.
4. List and explain any new or special projects initiated by this nominee.

5. Explain in detail any participation in the following programs of the DAV Auxiliary.

Americanism

Community Service

Junior Activities

Legislation

Membership

VAVS

6. Explain any participation in the programs of the DAV parent organization.

7. List participation and explain involvement with other community groups. (DO NOT INCLUDE ACTIVITIES IN OTHER VETERANS' ORGANIZATIONS.)

Note to Sponsor: Please use the space below to state *in your own words* why you feel this member is truly outstanding and deserves consideration for this award. Additional information may be attached.

Return completed form to: **National Auxiliary Headquarters**
 860 Dolwick Dr.
 Erlanger, KY 41018

DAV Auxiliary Programs

There is now an easy way to access all DAV Auxiliary programs with just a few clicks! Simply follow these simple steps:

- Open the camera on your phone
- Hover over the QR code below
- Click on the link that opens under or near the QR code
- It will open the website to the DAV Auxiliary programs

All DAV Auxiliary members are encouraged to share this QR code so the veterans, their family, caregivers and the community has access to our programs, including frequently asked questions, applications, and consent forms.

NOTE: Please do not alter the QR code and display it exactly as it is below. Altering the QR code in any way could prevent it from working properly. Thank you!



DAV Auxiliary Vocational/Training Assistance Program

Purpose: Fulfilling DAV Auxiliary's ongoing commitment to serving the educational needs of those we serve by providing financial assistance, based on available program funds, to ill and injured veterans and their immediate family members seeking education opportunities at educational facilities other than accredited colleges/universities. Example: Trade schools, career enhancement training, skill improvement, personal development, etc.

Eligibility: Disabled veteran, their spouse or child.

Reimbursement Limitations: Program funding shall be determined and allotted annually by the DAV Auxiliary National Finance Committee. Assistance shall be determined and granted at the discretion of the National Education Program Committee.

- Consideration may be given to registration fees, lab fees, and books.
- Assistance does not include parking, transportation, meals, or lodging.

Requirements: Advance submission of a completed DAV Auxiliary Vocational/Training assistance application with the following included:

- Name/address of school/facility.
- Course to be taken, including cost.
- Reason for taking the course and how it will enhance personal development for workplace skills or career advancement.
- Applicant must acknowledge that they did not otherwise receive any other free financial assistance (such as scholarships, GI Bills, and education grants) that when combined with this benefit would result in an overpayment of the original course cost.

Financial Assistance Process:

- The DAV Auxiliary Education Program Committee shall: determine fund availability (funds are allotted per calendar year); review the Vocational/Training assistance application; and determine approval status and amount granted. Maximum reimbursement is \$500.
- Applicants will be notified of the committee's approval decision.
- Within 60 days of course completion, pre-approved recipients will submit verification of course taken with proof of payment and course completion with a "C" or better grade (or a pass for course that is graded on a pass/fail basis or equivalent, thereof, at the discretion of the scholarship committee) dated within 60 days after course completion.
- Recipients will be required to complete a W-9 for check issuance purposes.

DAV Auxiliary Vocational/Training Assistance Program FAQ

Q. Who is eligible to apply for this assistance?

A. In our ongoing mission of service to disabled veterans and their families, this assistance is available to ill and injured veterans, their spouse, and their children.

Q. Explain what this program is about.

A. DAV Auxiliary takes pride in their history of providing education financial assistance since 1932. This particular program focuses on **vocational and personal development training** (not general classes for associate degrees or enhancements or enhancements to achieve a four-year degree).

Q. What is the purpose of the program?

A. To assist disabled veterans and their spouse or children with course expenses for those with a desire to improve their workplace skills and for career development.

Q. For a better understanding of this program, what are some vocational/ training examples?

A. Examples would include trade schools, online courses, one-off community classes such as Microsoft Office or other personal development courses that would facilitate job procurement, career enhancement, etc.

Q. How much are the education grants per applicant?

A. At this time, the maximum amount to be granted is \$500. Funding for this program is based on fund availability and determined by the DAV Auxiliary National Finance Committee annually.

Q. How do I apply?

A. Applicants will complete an application for assistance preapproval. The application will be reviewed by the DAV Auxiliary Education Program Committee. If approved, applicants will receive notification of the amount granted and what information will be required within 60 days of course completion in order to receive reimbursement.

Q. What is covered?

A. When considering the grant amount, the committee will take several factors into consideration such as course cost, lab fees, books, and other class necessities as determined by the committee. Expenses **not** considered are parking, transportation, meals, or lodging.

Applicant must acknowledge that they did not otherwise receive any other free financial assistance (such as scholarships, GI Bills, and education grants) that when combined with this benefit would result in an overpayment of the original course cost.

The DAV Auxiliary is not responsible for state, local, federal taxes, or laws or regulations regarding benefits of this nature and are the sole responsibility of the recipient.



DISABLED AMERICAN VETERANS AUXILIARY VOCATIONAL/TRAINING ASSISTANCE APPLICATION



GENERAL INFORMATION:

Name of Applicant: _____
Last First Middle

Permanent Address: _____
Number & Street

City, State & Zip Code

(Area Code) Phone Number Email Address

RELATIONSHIP TO DISABLED VETERAN:

☐ Self ☐ Spouse ☐ Child

VOCATIONAL/TRAINING EDUCATIONAL FACILITY:

Name: _____ Phone: _____

City, State, & Zip Code : _____

Course Name: _____ Course Start Date: _____

Course Cost (required for preapproval decision): \$ _____

PERSONAL DEVELOPMENT AND/OR CAREER ADVANCEMENT:

Explain your purpose for taking this course and how it will improve your personal development, workplace skills and/or career advancement opportunities. Attach a separate sheet, 500 words maximum.

By signing this application:

- You affirm the accuracy of the information submitted and confirm that you are a disabled veteran, their spouse or child who intends to complete the course indicated.
- You will not otherwise receive any other free financial assistance such as scholarships, GI Bills, education grants, etc., for this course that when combined with this benefit would result in an overpayment of the original course cost.
- You understand that financial assistance grants are based on funding availability and at the discretion of the DAV Auxiliary Education Program Committee.
- The DAV Auxiliary is not responsible for state, local, federal taxes, or laws or regulations regarding benefits of this nature and are the sole responsibility of the recipient

Applicant's Signature

Date

This application must be completed, signed and sent with required attachments to the National Disabled American Veterans Auxiliary Headquarters, 860 Dolwick Dr., Erlanger, KY 41018.



DISABLED AMERICAN VETERANS AUXILIARY EDUCATION SCHOLARSHIP ELIGIBILITY AND QUALIFICATIONS



The DAV Auxiliary Education Scholarship Program was established to provide education scholarships for students attending an accredited college, university, or vocational school in the United States or Territory.

Scholarship Amounts Available*:

Full-time student with a minimum of 12 credit hours not to exceed \$3,000

Part-time student with a minimum of six credit hours not to exceed \$750

Unique student with less than six credit hours not to exceed \$750

**The amount of scholarships granted each year will be determined by the National Education Committee, DAVA National Headquarters, and the National Finance Committee. If a scholarship is granted, a check will be sent directly to the school, not to the student. The decisions of the Scholarship Committee are final.*

Requirements:

- Be at least a high school senior.
- GPA of at least 2.5 (submit copy of official transcript of grades).
- Provide a narrative about personal career/life aspirations, not to exceed 500 words.
- List what you have done to serve disabled veterans/families during the past two years.
This cannot include activities for family.
- Complete the most current application (Rev. Aug. 2026).
- Applications must be completed, signed, and postmarked **no later than March 19, 2027**, to be considered.
- Completed applications and necessary attachments may be emailed to dava@dav.org. All documents must be included.

Application Forms:

Application forms are available at www.davauxiliary.org or by contacting DAV Auxiliary National Headquarters at 833.368.1220.



DISABLED AMERICAN VETERANS AUXILIARY EDUCATION SCHOLARSHIP APPLICATION



1. GENERAL INFORMATION:

Name of Applicant: _____
Last First Middle

Permanent Address: _____
Number & Street

City, State & Zip Code

(Area Code) Phone Number

Email Address

Date of Birth: _____

Complete name and address of the school you will be attending:

School phone number: _____

Year of Education: Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate ☐

Full-Time Student ☐
(Minimum of 12 credits)

Part-Time Student ☐
(Minimum of 6 Credits)

Unique Request Student ☐
(Less than 6 credits)

Date you plan to attend school: _____ Number of years you plan to attend: _____

Proposed major & profession: _____

Anticipated Graduation Date: _____

2. UNIQUE REQUEST ONLY (less than 6 credits):

Briefly explain your unique request. (Why you will need to take fewer than 6 credits)

3. **CAREER/LIFE ASPIRATIONS**

Explain your career/life aspirations and how your education will help achieve these goals. Attach a separate sheet, 500 words maximum.

4. **LIST OF SERVICES TO DISABLED VETERANS/FAMILIES**

On a separate sheet, provide a chronological list (not a summary) of what you have done to service **disabled veterans or their families** during the past two years.

Submit any additional information that might affect your application for a scholarship.

I hereby affirm the correctness of the information submitted.

Applicant's Signature

Parent/Guardian Signature (if student is under 18)

Date

Date

Submission Checklist:

- ☐ Completed Application (must be the most recent application Rev. Aug. 2026).
- ☐ Career/life aspirations.
- ☐ List what you have done to serve disabled veterans/families during the past two years, **excluding activities for family.**
- ☐ Copy of official transcript of grades.
- ☐ School's W-9 (can be obtained from the financial aid/bursar office).

This application must be completed, signed and postmarked **NO LATER THAN MARCH 19, 2027**, and sent to the National Disabled American Veterans Auxiliary Headquarters at the address below.

National Education Scholarship Fund
Disabled American Veterans Auxiliary
860 Dolwick Dr.
Erlanger, KY 41018

DAV Auxiliary

DAV Auxiliary Family Assistance Program Frequently Asked Questions (FAQ)

Explain what this program is about.

DAV Auxiliary understands that times can be tough for individuals and families. Our constitution codifies the purpose of the organization to include, in part, advancing “the interests and work for the betterment of all wounded, injured, and disabled veterans and their families...” As a part of this mission, we created a program that assists families during their most vulnerable time by giving them a hand-up, not a hand-out.

Explain what would be considered emergency and/or essential.

A few examples would include outstanding utility bills at risk or already disconnected, mortgage and/or rent payment, medical bills, medically needed items such as hearing aids, dentures, heart monitors, propane for winter heating, etc.

Are extenuating circumstances considered for this program?

Yes. We know that every individual circumstance can be unique, and that is why it is up to the discretion of DAV Auxiliary national headquarters to review all applications when submitted, including those with extenuating circumstances. Please contact our office for additional information or clarification.

Who is eligible to apply for this assistance?

An ill or injured disabled veteran, their spouse or their child.

What if my child is an adult and no longer living in my home? May they apply?

Yes. As long as you are the parent and are an ill or injured veteran, the child may apply.

Can relatives of Veterans apply?

No, not at this time. Currently, an ill or injured veteran, their spouse or their child may apply.

The Veteran for whom a child is eligible through is deceased. May the child still apply?

Yes.

The Veteran for whom a spouse is eligible through is deceased. May the spouse still apply?

Yes.

Since 1922, the Disabled American Veterans Auxiliary (DAVA) has collaborated with the DAV parent organization in their mission of service to disabled veterans and their families. The DAV Auxiliary programs are far-reaching and the personal rewards fulfilling. Our members are diverse in their interests, which has made the DAV Auxiliary so successful. Foremost in our hearts is the goal of making a difference in the lives of disabled veterans and their families.

To view additional resources DAV and DAV Auxiliary offer that could benefit you and your family, please visit www.dav.org and www.davauxiliary.org.

DAV Auxiliary encourages you to utilize your resources. While our program is designated to provide emergency assistance, should you find yourself in need of beyond what is available from our organization, please reach out to your local VA Medical Center at 1-800-698-2411 to be put in touch with a patient care agent 24 hours a day, seven days a week.

DISABLED AMERICAN VETERANS AUXILIARY (DAVA)

Family Assistance Program Application

Advancing the interests and work for the betterment of all wounded, injured, and disabled veterans and their families.

Program Overview

The DAVA Family Assistance Program supports ill or injured disabled veterans, their spouses, and children in times of financial crisis. This program provides a **one-time** maximum payment of \$1,000, paid directly to the creditor (e.g., utility company, landlord, etc.).

Important Notes:

- Assistance is available only for essential/emergency bills (e.g., utilities, rent/mortgage, or medical expenses).
- Non-essential bills (e.g., car payments, credit cards, insurance) are not eligible.
- Complete and accurate documentation is required to process your request.

Applicant Information

Full Name: _____

Maiden Name (if applicable): _____

Date of Birth: _____

Mailing Address: _____

City: _____ State: _____

Zip Code: _____

Phone Number: _____

Home: _____ Mobile: _____

Email: _____

Veteran Information

Name of Ill/Injured Disabled Veteran: _____

Branch of Military Service: _____

Service Dates (if known): _____

Relationship to the Veteran:

☐ Self ☐ Spouse ☐ Child

Have you received assistance from this program before?

☐ Yes ☐ No

Claim and Benefits Information

Have you worked with a Veterans Service Organization (VSO)? ☐ Yes ☐ No ☐ N/A

Would you like to be contacted by a DAV National Service Officer (NSO)?

☐ Yes (By selecting this, you authorize DAV Auxiliary to share your contact details with DAV.)

☐ No

Reason for Financial Need

Provide a detailed explanation of your financial hardship, including the cause, relevant dates, and how it has impacted your ability to meet financial obligations (e.g., medical expenses, loss of income, emergency costs).

Goals Moving Forward:

Thoroughly explain your plan to improve your financial stability and eliminate the need for financial assistance moving forward.

If financial assistance is approved, will you be able to maintain your regular monthly payments? If yes, please provide a detailed explanation.

Note: Ensure all documents include the creditor's contact information and balance owed.

Consent and Signature

By signing this form, I affirm that all information provided is accurate to the best of my knowledge and give my consent to the Disabled American Veterans Auxiliary to request information from the creditor.

Applicant's Signature:

Date: _____

Submit Your Application

Mail or email your completed form and required documentation to:

DAV Auxiliary

860 Dolwick Dr., Erlanger, KY 41018

Email: dava@dav.org

Notice: Distribution of funds is subject to availability and final determination by the DAVA National Finance Committee.

Revised 2/2026

DAV Auxiliary DAVA 4 Kids Grant Frequently Asked Questions (FAQ)

Q. Explain what this program is about.

A. DAV Auxiliary understands the sacrifices of not only injured and ill veterans, but also their children and families. DAVA 4 Kids will help a child's want become a reality. This grant can assist with a payment to attend program camps (sports, band, recreational, religious, etc.), participate in extracurricular activities (clubs, arts, sports, JROTC, school trips, etc.), and help with certain extenuating circumstances of an eligible child. The program is a small way of letting a child know that they are not forgotten and allows him or her to focus on being exactly what they are – a child!

Q. Explain extenuating circumstances.

A. A few examples of extenuating circumstances are medically necessary items not covered or fully covered by insurance, such as braces, glasses, medical equipment, etc. It can also be used to help with purchasing items for back-to-school or a special event. If you are unsure if the need qualifies, simply contact our office.

Q. Who is eligible to apply for this assistance?

A. A child ages 3-17 years old whose parent/legal guardian is an injured or ill veteran **with financial need**.

Q. Explain what a legal guardian is.

A. A legal guardian is someone who legally has the care and management of a child. This individual was granted legal responsibility to care for a child who does not have the capacity for self-care by a judge.

Q. I have multiple children in the household who are eligible. Can more than one child apply?

A. Yes. All children in the household who meet the established criteria **with financial need** are eligible to apply for one grant per calendar year not to exceed \$500.

Q. Can relatives of Veterans apply?

A. No, not at this time. Currently, only children whose parent/legal guardian is an injured or ill veteran may apply.

Q. The Veteran for whom my child is eligible through is deceased. May we still apply?

A. Yes.

.....

Since 1922, the Disabled American Veterans Auxiliary (DAVA) has collaborated with the DAV parent organization in their mission of service to disabled veterans and their families. With nearly a quarter-million members, the DAV Auxiliary programs are far-reaching and the personal rewards fulfilling. Our members are diverse in their interests, which has made the DAV Auxiliary so successful. Foremost in our hearts is the goal of making a difference in the lives of disabled veterans and their families.

To learn more, or to join, please visit www.davauxiliary.org



DISABLED AMERICAN VETERANS AUXILIARY DAVA 4 KIDS GRANT REQUEST

The DAVA 4 Kids grant program was designed to assist children ages three (3) through high school senior whose parent/legal guardian is an injured or ill veteran **with financial need**. This grant can assist with payments to attend program camps (sports, band, recreational, religious, etc.), participate in extracurricular activities (clubs, arts, sports, JROTC, school trips, etc.), and help with certain extenuating circumstances such as braces, glasses, medical equipment, back-to-school needs, special events, etc.

Parent/Legal Guardian is to complete the application and provide activity information with cost. Consideration will be given to requests based on allowable funds as designated by the DAV Auxiliary National Finance Committee.

This program is funded solely on donations submitted by individuals, members, units, and state departments.

Applicants may receive up to \$500 no more than once per calendar year. All grants paid directly to entity upon approval.

Childs Full Name _____
First MI Last

Childs Date of Birth _____

Childs Mailing Address: _____
House Number, Street & Apt. #

City State Zip Code

Parent Phone: _____ Parents Email: _____

Service Members name: _____
First MI Last

Has the child received a grant from DAVA 4 Kids in the past? ☐ Yes ☐ No

Please explain the activity/event the child would like to participate and the financial need.

Parent/Legal Guardian Signature _____ Date: _____

Send completed application along with consent form and activity information to:

DAV Auxiliary
860 Dolwick Dr.
Erlanger, KY 41018
Email: dava@dav.org

Notice: The DAV Auxiliary National Finance Committee shall determine an amount to be disbursed in a calendar year. Once exhausted, no further distribution will be granted.

Reactivating a Unit

If a unit wishes to reactivate within the 18 month time frame they must do the following:

Contact those members in the state at-large who previously belonged to the unit and may wish to transfer from the state at-large. This list can be provided by national headquarters to the State Commander or State Adjutant assisting with the process. These members do not have to be new members since this is a reactivation of unit that existed previously.

- In order to reactivate, the unit must have ten (new or transfer) senior members, as well as members willing to hold an office or chairmanship in order for the unit to function.
- Transfers must be filled out for each member. Note: state and/or national at-large transfers will take immediate effect in the reactivated unit.
- An election shall be held.
- A completed officer report form, completed transfer forms, applications and any money that is to be applied to the members shall be mailed directly to National Headquarters along with a letter requesting reactivation.
- If all information is correct, the unit shall be activated under the original charter. The charter should have been sent to National Headquarters when the unit disbanded.
- If the unit charter has been misplaced and was not sent in to National Headquarters a duplicate will be issued for a fee of \$10.00. It shall state "duplicate" on the charter.
- The state department shall be instructed to return any money and property that may have been submitted by the unit at the time the unit disbanded.
- If the unit was indebted (mandates) to the organization at the time of revocation, they must remit that indebtedness payment before reactivation can be processed.

It is important to remember that when a unit disbands, the money that they have must be sent to their state department and not given to the parent organization. The state department will hold the funds in escrow for 18 months. The instructions above are for a unit that is reactivating prior to a deadline of 18 months. After 18 months, the unit cannot reactivate under the existing charter and all funds will then go into the general fund of the state department.

PROCEDURE FOR DISBANDING AN AUXILIARY UNIT

When unit membership has decided that due to inactivity, lack of interest, or the failure to hold the required amount of business meetings, they find their only recourse is to disband, we are asking that the following steps be observed.

- First, units must contact the state department to discuss the issues they are facing.
- The unit **may not**, under any circumstances, spend down the money in their unit bank account/s. In accordance with the National Constitution and Bylaws, the funds will be held in escrow by the state department for 18 months. In the event of a reactivation, the funds are returned to the unit.
- The state department will be responsible for arranging a special unit meeting to discuss the issues facing the unit. Special meeting notification must be sent to all adult members advising that a meeting will be held for the purpose of discussing charter retention and their attendance is critical to the unit's future and the mission of our organization. Provide meeting location, date, and time.
- If the special meeting proves futile due to lack attendance or those present vote to disband, if the state department is in concurrence, they must submit a letter to national headquarters requesting revocation. **This letter is to include all efforts made by the state department to assist with unit charter retention.** Sometimes, all a unit needs is reassurance and the support of their state leaders. ***No action will be taken by national headquarters without this official notification and explanation.***
- In the event of charter revocation of a parent chapter, the Auxiliary unit may still retain its charter upon vote of the unit followed by proper notification provided to national headquarters.

Upon charter revocation, all property, money and effects of the unit, with the exception of the charter, shall revert to the State Department to be held in trust for a period of 18 months. In the event the unit charter is not reissued within a period of 18 months, said property shall become the absolute property of the State Department.

It bears repeating that **unit funds shall go to the auxiliary state department when a unit disbands since it cannot be expended for any other activity, program, or to other organizations, including the parent chapter.**

The original charter must be sent to National Headquarters for safekeeping.

The purpose of the procedure listed above is to give each member advance notice that the charter may be revoked due to inactivity or other reasons and provide the opportunity for them to invest the time and work necessary to save the unit charter.

AMERICANISM REPORT 2026-2027

Fill out in triplicate: Send two copies to
address listed at right:
Keep one copy for Unit files.

Must be postmarked by: _____

Additional pages may be added to further explain any information given on this report. Please remember to number the items on any additional pages to correspond with the questions.

PLEASE PRINT

NAME OF UNIT _____ UNIT NUMBER _____

CITY _____ STATE _____

NUMBER OF SENIOR MEMBERS _____

1. Number of Americanism Programs your Unit sponsored _____

Sponsored _____

2. Describe any Americanism Programs presented and what literature was displayed or distributed.

3. Number and size of flags your Unit presented.

_____ 4 x 6 in. _____ 6 x 9 in. _____ 8 x 12 in. _____ 12 x 18 in. _____ 2 x 3 ft. _____ 3 x 5 ft. _____ 4 x 6 ft.
_____ 5 x 9.6 ft.- casket size _____ 6 x 10 ft.

4. How many Americanism reports were given at your meetings? _____

5. Did your unit observe all holidays and display the American Flag when possible? Yes _____ No _____

6. Were Unit members and others encouraged to vote and to promote civic duty awareness? Yes _____ No _____

7. Did your Unit support the POW/MIA program? Yes _____ No _____

8. List Americanism activities such as Memorial and Veterans Day Services, Parades, etc. (Do not include Special Americanism Program.)

Submitted by: _____

Signature of Commander and/or Chairman

SPECIAL AMERICANISM PROGRAM 2026-2027

Fill out in triplicate: Send two copies to
address listed at right:

Keep one copy for Unit files.

Must be postmarked by: _____

PLEASE PRINT OR TYPE

NAME OF UNIT _____ UNIT NUMBER _____

CITY _____ STATE _____

NUMBER OF SENIOR MEMBERS _____

SELECT ONE: CATEGORY 10 TO 200 _____ CATEGORY 201 AND OVER _____

A Special Americanism Program has to be an event that the General Public and Dignitaries are invited to attend. Suggested topics could be articles within the Auxiliary Manual, citizenship, veterans, special essays, patriotic plays, music, etc. Additional pages may be added to further describe this program.

1. Did you have a Special Americanism Program? Yes _____ No _____

*Complete a report for each Special Americanism Program completed by the Unit

Date of Program _____

Type of Program _____

Was the public invited? _____

2. Describe your program: (Please do not attach pictures or newspaper clippings)

3. Explain Media Coverage (Social Media, TV, radio, local newspaper)

4. List any dignitaries who attended:

5. Total number in attendance. _____

Submitted by: _____

Signature of Commander and/or Chairman

COMMUNITY SERVICE REPORT 2026-2027

Fill out in triplicate. Send two copies to
address listed at right:

Keep one copy for Unit files.

Must be postmarked by: _____

Print Legibly

NAME OF UNIT _____ UNIT NUMBER _____

CITY _____ STATE _____

NUMBER OF SENIOR MEMBERS _____ Total senior members working on Community Service _____

Refer to the **Community Service Table of Values** as your guideline. Monetary donations by the Unit should be listed only in the column designated for Unit Checks. All other cash donations from members should be listed in the last column. If the total amount exceeds **\$1,000**, attach itemized explanation of expenditures. Additional explanation and detail of unit activities may be attached (limit to three pages).

The report of services provided by the unit members within the community may not include relatives or other 501c3's.

	<u>Miles</u>	<u>Hours</u>	<u>Donations by Unit Checks</u>	<u>Value all Other Donations</u>	<u>Cash Donations from Members</u>
1. Family Services: Direct aid to families, visits, clothing, food, errands, transportation, etc.	_____	_____	\$ _____	\$ _____	\$ _____
2. Facility Visits: Nursing homes, treatment centers, health care centers/hospitals, etc.	_____	_____	\$ _____	\$ _____	\$ _____
3. Professional & Trade Services/ Payments: Medical/dental, electrician, plumber, etc.	_____	_____	\$ _____	\$ _____	\$ _____
4. Recreation & Entertainment: Excursions, parties, reading, gifts, therapeutic sewing, baking, etc.	_____	_____	\$ _____	\$ _____	\$ _____
5. Special Projects and Programs: Caregiver Initiative, Efforts for the Deployed, etc.	_____	_____	\$ _____	\$ _____	\$ _____
Totals:	_____	_____	\$ _____	\$ _____	\$ _____

Total of All Donations \$ _____

Submitted by: _____

Signature of Commander and/or Chairman

*Any of the above services completed within the community must be provided to veterans and/or their families **only**. They do not have to be members of DAV or DAV Auxiliary.

Community Service Determination

- Is it done for the VA? - If yes, do not include it in your community service report
- Was it done for a State Veterans Home (not VA run)-Yes record your hours, miles and cost of items on your community service report.
- Was it done for a Veteran or a Veterans Family-Yes-record record your hours, miles and cost of items on your community service report. But remember no cash.
- Was it done for a Veteran in your local nursing home? Yes-record record your hours, miles and cost of items on your community service report.
- Was it done for your next-door neighbor who is from El Salvadore and has no family who has served? Sorry, you can't spend unit funds and can't purchase items unless you do it from your own funds and thus can't claim it in this report.
- The Veterans child needs new school clothes, and they don't have the funds to purchase them? Yes, you can purchase the children's clothes and record the hours, miles and time-Be sure to keep your receipts. No cash gifts.
- The Veterans child wants to go on a school trip-can you give them cash to help? Sorry, no cash and thus you can't record it in your community service report!
- Your chapter and unit are sponsoring a standdown for homeless Veterans can you claim the food you made and the items your chapter donated on your community service report? Yes
- You dropped off your used clothing at a Veterans homeless shelter-can you claim the cost of the clothing on your community service report-Yes, but not the cost of brand-new clothing.

Table of Values

New clothing	Actual Cost
Used Clothing	½ Original Cost
Food	Actual Cost
New furniture	Actual Cost
Used furniture	½ Original Cost
New household items	Actual Cost
Used household items	½ Original Cost
Personal items	Actual Cost
Gifts	Actual Cost
Professional/Trade Services	Actual Cost
Layman services for above (provider not certified, licensed, etc.)	½ Cost
Parties & entertainment	Actual Cost

- All cash donations must be checks issued by your Unit and listed under "Donation by Unit Checks."
- All other donations will go under the "Value of Donations" Column.
- Coupons shall have half the value stated on the coupon.

JUNIOR ACTIVITIES REPORT 2026-2027

Please report all Junior Activities on this form.

Fill out in triplicate. Send two copies to
address listed at right:

Keep one copy for Unit files.

Must be postmarked by: _____

PLEASE PRINT:

NAME OF UNIT _____ UNIT NUMBER _____

CITY _____ STATE _____

Total Junior Membership _____ Do you have a chartered Junior Unit? _____

How many Juniors participated in activities? _____

List number of volunteer hours and describe the activities in the categories listed below. On the reverse side, or an additional sheet of paper, please include the name of Juniors who participated in each activity.

1) VA Medical Center: _____ Hours Activities: _____

2) Hospital/Nursing Home: _____ Hours Activities: _____

3) Community Service: _____ Hours Activities: _____

4) Forget-Me-Not Drives: _____ Hours Activities: _____

5) Americanism: _____ Hours Activities: _____

6) Chapter/Unit Activities: _____ Hours Activities: _____

7) Veterans Day: _____ Hours Activities: _____

8) School/Church: _____ Hours Activities: _____

9) Miscellaneous: _____ Hours Activities: _____

_____ Total Hours

Submitted by: _____

Signature of Commander and/or Chairman

**DAVA JUNIOR AWARD QUESTIONNAIRE
2026-2027**

Directions: Please read carefully

- 1) Form must be completed by a DAV or DAV Auxiliary member 18 years of age or older. A brief synopsis relating their knowledge of candidate's abilities or activities must be included.
- 2) Fill out in triplicate. Keep one copy for unit files.
Send two copies to address listed at right:
- 3) Questionnaire must be postmarked by: _____

A total of three awards will be given. Please place a checkmark by the age group of the candidate.

☐ Outstanding Junior Award
(Ages 7 - 10)

☐ Outstanding Junior Award
(Ages 11 - 14)

☐ Outstanding Junior Award
(Ages 15 - 17)

PLEASE PRINT (One Junior per Form):

Candidate's Name _____ Birth Date _____

Address _____ City _____ State _____ Zip _____

Auxiliary Name and Unit Number _____ State _____

Number of years as a DAVA Junior member _____

List total volunteer hours for the CURRENT MEMBERSHIP YEAR ONLY for the following:

VA Medical Center	_____	Chapter/Unit Activities	_____
Hospital/Nursing Home	_____	Veterans Day	_____
Community Service	_____	School/Church	_____
Forget-Me-Not Drive	_____	Miscellaneous	_____
Americanism	_____		

NOTE: Participation in the above categories should be fully explained and verified in the synopsis submitted by the nominator. All hours are for the 2026-2027 year only.

Nominator _____ Parent/Guardian
Signature _____ Signature _____

Junior Activities Roadmap – What can they do?



THANKSGIVING – NOV. 26

"Adopt a Military Family" Yard & Home Help: Under supervision, older Juniors can help rake leaves, mow lawns, or carry groceries for a deployed service member's family or an elderly veteran in the community.

Food Drive Helpers: Juniors can decorate collection boxes, stock items, and help assemble Thanksgiving food baskets sponsored by the unit for local veteran families.

MEMORIAL DAY – MAY 31

Flag Placement: Join senior members at local cemeteries to place small American flags at the gravesites of veterans.

Forget-Me-Not Drive& Awareness: Partner with senior members to distribute Forget-Me-Nots at local businesses, explaining to the public what they represent. Juniors can also create educational posters for display.

SERVICE AND ENGAGEMENT

Patriotic Arts & Expression: Encourage Juniors to enter creative arts contests, write short essays on what freedom means to them, or participate in patriotic coloring and poster projects.

"Help Your Unit" Days: Dedicate a couple of hours a month to helping clean up the unit home, organizing historical scrapbooks, or baking treats for monthly Unit meetings.

BRIDGING THE GENERATIONS

Partner directly with senior DAV and DAVA members on mentorship projects, oral history interviews (recording veterans' stories), and joint community outreach to understand the full scope of our mission.

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VETERANS DAY – NOV. 11

"Cards and Comfort": Have Juniors make handmade holiday or thank-you cards and pack small care items (socks, snacks, puzzle books) to deliver to a local veterans home or VA hospital.

R.A.P. Cards (Random Acts of Patriotism): Empower Juniors to hand out small cards or tokens when they see someone thanking a veteran or displaying proper flag etiquette.

CHRISTMAS/HOLIDAY SEASON

Stockings for Troops: Fill small holiday stockings with travel-sized hygiene items, handwritten notes, and treats to ship to deployed units.

Senior Unit Assistance: Have Juniors act as servers, helpers, or greeters at the Post's annual senior veteran holiday dinner or community open house.

FLAG DAY – JUNE 14

Flag Retirement Ceremony Assistance: Teach Juniors how to properly retire worn American flags, letting them assist senior members in a respectful, educational ceremony.

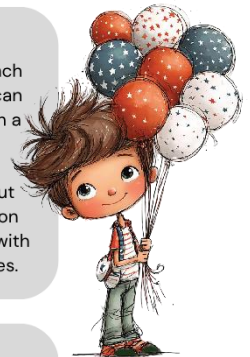
Community Flag Education: Juniors can put together a simple flyer or short presentation on proper flag folding and display to share with local youth groups, scout troops, or libraries.

VETERAN STANDDOWNS

Assist local DAV Chapters and Auxiliary Units at regional veteran standdowns by organizing clothing closets, handing out hygiene kits, packing snack bags, or welcoming veterans with a friendly smile and respect.

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JUNIOR ACTIVITIES REPORT 2026-2027

Please report all Junior Activities on this form.

Fill out in triplicate. Send two copies to
address listed at right:

Keep one copy for Unit files.

Must be postmarked by: _____

Put the state! These
go to National, too!



PLEASE PRINT:

NAME OF UNIT _____ UNIT NUMBER _____

CITY _____ STATE _____

Total Junior Membership _____ Do you have a chartered Junior Unit? _____

How many Juniors participated in activities? _____

List number of volunteer hours and describe the activities in the categories listed below. On the reverse side, or an additional sheet of paper, please include the name of Juniors who participated in each activity.

1) VA Medical Center:	_____	Hours	Activities: _____
2) Hospital/Nursing Home:	_____	Hours	Activities: _____
3) Community Service:	_____	Hours	Activities: _____
4) Forget-Me-Not Drives:	_____	Hours	Activities: _____
5) Americanism:	_____	Hours	Activities: _____
6) Chapter/Unit Activities:	_____	Hours	Activities: _____
7) Veterans Day:	_____	Hours	Activities: _____
8) School/Church:	_____	Hours	Activities: _____
9) Miscellaneous:	_____	Hours	Activities: _____

Use First Name, Last

0

Total Hours

Submitted by:

Signature of Commander and/or Chairman

You don't have to have a chartered Junior unit to complete the Junior Activities Report. If you have juniors who participate, put their hours here! Really expand on what activities they do; we want ideas to share - juniors are our future!



DAVA JUNIOR AWARD QUESTIONNAIRE 2026-



Directions: Please read carefully

- 1) Form must be completed by a DAV or DAV Auxiliary member 18 years of age or older. A brief synopsis relating their knowledge of candidate's abilities or activities must be included.
- 2) Fill out in triplicate. Keep one copy for unit files.
Send two copies to address listed at right:
- 3) Questionnaire must be postmarked by:

A total of three awards will be given. Please place a checkmark by the age group of the candidate.

☐ Outstanding Junior Award (Ages 7 - 10)
 ☐ Outstanding Junior Award (Ages 11 - 14)
 ☐ Outstanding Junior Award (Ages 15 - 17)

How old is your outstanding junior at the time of the

PLEASE PRINT (One Junior per Form):

Candidate's Name Birth Date
 Address City State Zip
 Auxiliary Name and Unit Number State
 Number of years as a DAVA Junior member

List total volunteer hours for the CURRENT MEMBERSHIP YEAR ONLY for the following:

VA Medical Center

Chapter/Unit Activities

Hospital/Nursing Home

Veterans Day

Community Service

School/Church

Forget-Me-Not Drive

Miscellaneous

Americanism



NOTE: Participation in the above categories should be fully explained and verified in the synopsis submitted by the nominator. All hours are for the year only. Parent/guardian signature required for consideration.

2026-2027

Nominator
Signature

Parent/Guardian
Signature

Make sure a parent/guardian signs also!

If you are presenting a whole junior yearbook, please include descriptions with any pictures provided. We'd love to know what they're doing! Pictures don't tell the whole story.

LEGISLATIVE REPORT 2026-2027

Fill out in triplicate. Send two copies to
address listed at right:

Keep one copy for Unit files.

Must be postmarked by: _____

PLEASE PRINT

NAME OF UNIT _____ UNIT NUMBER _____

CITY _____ STATE _____

TOTAL NUMBER OF SENIOR MEMBERS _____

THIS NATIONAL LEGISLATIVE REPORT IS FOR LEGISLATION ON VETERANS' BILLS ONLY

Contacts reflect the number of letters, telephone calls, telegrams, emails, faxes and personal visits made and/or received by a member from: Federal level - President, Senators or Representatives; State level - Governor, State Senators or Representatives; Local level - Mayor, City or Town Council, County Commissioners or other elected officials. **Follow-ups** are "Thank you for your support" letters on listed bill. **Do not attach bulletins or letters to your report.**

1. Total number participating in Legislative program _____
2. Total number of meetings Unit participated in discussion on Veterans' bills _____
3. Total Legislative contacts and Follow-Up "Thank You" letters at Federal, State, and Local Levels: _____

Bill #	Topic	# of Federal Contacts	# of Federal Follow-up	# of State Contacts	# of State Follow-up	# of County, City, Local Contacts	# of County, City, Local Follow-up
Total Contacts & Follow-up "Thank You" letters (this page)							
Totals from the back side of this report (if applicable)							
GRAND TOTAL							

If additional space is needed, list bill numbers, topic, and number of contacts on the back of this report.

Submitted by:

Signature of Commander and/or Chairman

(Continued from front side)

3. Total Legislative contacts and Follow-Up "Thank You" letters at Federal, State, and Local Levels.

Bill #	Topic	# of Federal Contacts	# of Federal Follow-Up	# of State Contacts	# of State Follow-up	# of County, City, Local Contacts	# of County, City, Local Follow-up

Contacts Made on Legislation with No Bill Numbers							
	<i>Examples: removing unemployability for disabled veterans.</i>						



★ ★ ★ ★ ★

UNCLE SAM
WANTS
YOU!

★ ★ *Your* ★ ★

VOTE
MATTERS!

YOUR VOICE ★ YOUR FUTURE ★ YOUR COMMUNITY



POWERED BY

COMMANDERS
ACTION NETWORK

FAITH ★ LEADERSHIP ★ ACTION ★ IMPACT

TOGETHER,
WE CAN
MAKE A
DIFFERENCE.
★ ★ ★ ★



BE INFORMED.
BE INVOLVED.
BE THE DIFFERENCE.

VOTE

EVERY VOTE.
EVERY TIME.
EVERYONE.

★ REGISTER. SHOW UP. SPEAK OUT. VOTE! ★

Legislation

By: Kim Stake, 2nd Junior Vice Commander

What is Legislation?

Legislative means having the power to make laws, or relating to the process of writing, debating, and passing laws.

As Auxiliary members, it is time to join the DAV in fighting for Veteran rights.

There are several ways to do this:

- Personal Visits
- Letters and Emails
- And joining the **Commanders Action Network** (CAN)

The Commanders Action Network is a rapid-response network designed to mobilize veterans, their families, and supporters to contact members of Congress.

The Goal: To advocate for federal policies, protect veteran's benefits, improve health care systems, and support services for ill and injured veterans. Membership is free and open to anyone who wants to support veteran advocacy.

The DAV's Legislation page can be found: (<https://www.dav.org/learn-more/legislation/>)

Reminders:

- Get to know your legislators. Read about them and track their voting as it pertains to the veteran-related issues.
- When communicating, identify yourself as a voter, taxpayer, veteran's advocate, DAV Auxiliary member, etc.

MAE HOLMES NATIONAL OUTSTANDING UNIT REPORT 2026-2027

Complete this report **LAST** as the totals must agree with your other reports. You may use the **reverse side** for additional explanation and details.

Make four copies. Send three copies to address
Listed at right:
Keep one copy for your unit records.

Must be postmarked by: _____

PLEASE PRINT:

NAME OF UNIT _____ UNIT NUMBER _____

CITY _____ STATE _____

Number of **Senior** Members _____

Number of **Junior** Members _____

Total number of Members _____

1. **Membership:** Did your unit have a membership drive and/or program? _____
How many members were obtained? _____ Explain your membership drive and/or program.

2. **Americanism:** Number of programs, parades, and essay contests which your Unit sponsored or participated _____ Describe the most outstanding:

3. **Legislation:** Total number of meetings Unit participated in discussion on Veterans' bills? _____
Total number of Federal, State and Local legislative contacts. _____

4. **Junior Activities:** Describe the activities of your junior members:

	Total Value (\$)	Hours	Miles
5. VAVS			N/A
6. Community Service			

Note: If over \$1000 reported in Total Value column for any of the reports, attach copy of the report(s) **FORM ONLY** - no attachments

7. Explain any other **SPECIAL** projects which your unit sponsored or were participants:

Submitted by: _____
Signature of Unit Commander

Mae Holmes National Outstanding Unit Report

The Mae Holmes Report is a summation and information reported on all the individual reports from your unit in your respective membership category.

The information in the report is critical to help National answer what we do.

Mae Holmes report includes Americanism, Legislation, VAVS, Juniors, Community Service and special projects.

Make sure the heading information is correct. Then you need to take the information from each of the respective reports and make sure the information is on both matches.

Have the proper person sign the report and submit before the deadline. Retain 1 copy and send 3 copies to the state Adjutant so they can be submitted for judging.

We hear each year about the Mae Holmes Report, but have you ever wondered who she really is. She was State Commander of Michigan in 1949-1950 and elected National Commander in 1954-1955. But many do not know what she looked like. Now you do!!!



MEMBERSHIP DRIVE

2026 – 2027

Building Our Membership

One Member at a Time

on the solid foundation of our mission —

“Making a Difference in the Lives of Disabled Veterans and Their Families”



A Guide to Our Membership Drive

To help guide us through this membership drive, here are some things we need to know.

What Is the DAV Auxiliary?

A nonprofit association founded in 1922 by those who saw a need for assistance to the families, widows, and orphans of disabled veterans, as well as the veterans themselves.

— DAVA Procedure and Program Manual

Eligibility Requirements for Joining

You may join the DAV Auxiliary if you are:

- Anyone eligible for membership in the Disabled American Veterans (DAV)
- Anyone who served in the U.S. Armed Forces and was not dishonorably discharged, but is not otherwise eligible for DAV membership
- A family or extended family member of any living or deceased individual eligible for DAV membership
- A family or extended family member of any individual injured in active service who is eligible for DAV membership
- A family or extended family member of any honorably discharged ally-nation veteran who became a U.S. citizen
- A family or extended family member of anyone who served in the United States military and received an honorable discharge
- A family or extended family member of a current Auxiliary member

Ways to Apply for Membership

Method	Details
Online	Log into www.davauxiliary.org , select “Join DAV Auxiliary,” and follow the instructions.
Paper Application	Complete the application and submit it to national headquarters with a check or money order. If paying by credit card, include all required card information and your preferred monthly payment amount.
Mobile App	Download the DAV Auxiliary membership application to your cellphone or tablet to apply and pay securely via credit or debit card.
Junior Membership	For members under 18, a parent or legal guardian signature and the applicant's date of birth are required for both complimentary and paid options. Families can start a life membership for a child at any time by mailing the application with payment to the national auxiliary office.
Age 80+	DAV Auxiliary membership is complimentary for applicants who are 80 years old and above.

Membership Dues

Item	Amount
Life Membership Dues	\$300.00
Down Payment to Start a Life Membership	\$20.00
Applicants Age 80 and Above	Complimentary

Recruiter Sponsor Points

Below is a breakdown of how sponsor points are awarded.

Paper Applications

Membership Type	Points at Recruitment	Total After Conversion
Part-Life Member	1 point	2 points total (+1 upon conversion to full life member)
Full Life Member	2 points	2 points total

Online Applications

Membership Type	Points at Recruitment	Total After Conversion
Part-Life Member	1 point	3 points total (+2 upon conversion to full life member)
Full Life Member	3 points	3 points total

Important Reminders

A few important reminders and guidelines to keep in mind when recruiting new members for the Auxiliary:

- Membership Year: Always inform new members that our membership year officially begins on July 1 and ends the following June 30.
- Part-Life Members: Please advise new part-life members that they will receive quarterly payment reminders.
- Expanded Eligibility: Remember that our eligibility requirements have significantly expanded and now include extended family members of disabled veterans.

MEMBERSHIP GOAL

for 2026 – 2027

OUR TARGET
110,414
MEMBERS

Every Application Counts. Every Member Matters.

Together, one member at a time, we build on the solid foundation of the DAV Auxiliary.

V.A.V.S. REPORT 2026-2027

Fill out in triplicate. Send two copies to
address listed at right:
Keep one copy for Unit files

Must be postmarked by: _____

PLEASE PRINT OR TYPE

NAME OF UNIT _____ UNIT NUMBER _____
CITY _____ STATE _____

TOTAL NUMBER OF SENIOR MEMBERS _____
LOCATION OF DVA MEDICAL CENTERS _____
LOCATION OF DVA SATELLITE CLINICS _____

*DVA Certified

1. **Certified VA Volunteer Hours for this year ONLY. (Volunteers must have completed orientation and all VA required paperwork. Below information can be obtained from Voluntary Services Program Manager.)**
- | | <u>NUMBER</u> | <u>HOURS</u> |
|---|---------------|--------------|
| Regularly scheduled (R/S) volunteers | _____ | _____ |
| Sponsored volunteers | _____ | _____ |
| Occasional volunteers (non R/S) | _____ | _____ |
| TOTAL | _____ | _____ |
| Number of NEW VA volunteers that were recruited this year | _____ | |

2. List and explain Unit Projects/Values and monetary donations. One project per line. All lines must be itemized.
- | | | |
|-------------------|----|-------|
| _____ | \$ | _____ |
| _____ | \$ | _____ |
| _____ | \$ | _____ |
| _____ | \$ | _____ |
| _____ | \$ | _____ |
| _____ | \$ | _____ |
| _____ | \$ | _____ |
| _____ | \$ | _____ |
| _____ | \$ | _____ |
| Total (all lines) | \$ | _____ |

If additional room is needed, use reverse side or add additional sheets.

3. Was a Special Fundraiser held to benefit VAVS? Yes _____ No _____
Total number of volunteer hours for the program _____ Total amount raised \$ _____

Briefly explain the program:

*DVA includes VAMC, VA Outpatient Clinics, VA Hospice, VA Home-Health, VA Nursing Homes, VA Foster Care, VA Vet Centers, National VA Cemeteries, VA Regional Offices. State Veterans' Homes and Cemeteries if a *Memorandum of Understanding* (MOU) is in place. Hours must be certified through VAMC.

Submitted by: _____
Signature of Commander and/or VAVS Chairman

DONATE • VOLUNTEER • SERVE

Supporting Veterans Through the VA

DONATING TO THE VA

Every Donation Makes a Difference

The Department of Veterans Affairs depends on the generosity of organizations, businesses, and individuals to help provide extra support and comfort to Veterans.

As members of the DAV Auxiliary, we have an opportunity to make a difference by donating items that can be used by Veterans and VA facilities.

What Can We Donate?

Donations may vary by VA facility, but commonly requested items include:

- Personal care and hygiene items
- Clothing and comfort items
- Snacks and nonperishable food
- Books, magazines, and puzzles
- Craft and activity supplies
- Cards and holiday items
- Wheelchair and recreational items
- Coffee and refreshment supplies
- Items for Veterans' recreation areas
- Monetary donations for approved programs

DON'T HAVE A VA IN YOUR AREA? You can still make a difference!

Ask a VA facility or its Voluntary Service office for a current wish list of needed items. You can then shop online and have items shipped directly to the facility.

Consider retailers such as: *Amazon • Walmart • Target*

This is a great way for Auxiliary members, Units, families, and supporters from anywhere in the country to help meet the needs of Veterans.

Always contact the VA facility first to confirm their current wish list, approved items, shipping address, and donation procedures.

A small donation can provide:

Comfort • Encouragement • Recreation • Basic Needs • A Reminder That Veterans Are Not Forgotten

When we donate, we are saying:

“Thank you for your service. You still matter, and your community cares.”

VOLUNTEERING AT THE VA

Give Your Time. Make a Difference.

Volunteering at a VA facility is one of the most meaningful ways DAV Auxiliary members can support Veterans.

You don't have to have a special skill or a lot of free time.

Every hour counts.

What Can VA Volunteers Do?

Depending on the needs of the facility and the volunteer qualifications, opportunities may include:

- Assisting with activities and recreation
- Visiting with Veterans
- Helping at special events
- Providing hospitality
- Assisting with administrative activities
- Supporting Voluntary Service

- Helping with games, crafts, or entertainment
- Distributing approved donations
- Assisting Veterans during approved activities
- Supporting DAV and VA programs

How Do I Get Started?

1. Contact your local VA Voluntary Service (VAVS) office.
2. Ask about current volunteer opportunities.
3. Complete the required volunteer application and screening.
4. Complete any required orientation or training.
5. Follow all VA volunteer rules and procedures.
6. Keep track of your volunteer hours.

WHY TRACK YOUR HOURS?

Your volunteer hours show the impact DAV Auxiliary members are making for Veterans.

One hour may seem small — but hundreds or thousands of volunteer hours represent a tremendous commitment to our Veterans.

Be sure to report your volunteer hours!

YOUR TIME MATTERS. YOUR DONATIONS MATTER.
YOUR SERVICE MATTERS.

Before volunteering or donating, always check with your local VA facility for current requirements and approved opportunities.