

# **Auxiliary** Headquarters News

"You're the emblem of the land I love. The home of the free and the brave." -George M. Cohan

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Flag Flying Days: June 14—Flag Day July 4—Independence Day

These State Departme have achieved 2014- 2015 membership quo	- !
Florida Indiana Minnesota Louisiana Texas	
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#### 3725 Alexandria Pike, Cold Spring, KY 41076

June 2015

**History** by Donna Henshaw, National History Chairman

Your state department has decided to do a history book for their state commander. What does the chairman do now? Here are some of the general instructions to get started:

First, make a copy of the history book chapter in the auxiliary manual, or you may make a copy by going to the DAV Auxiliary website.

Your state department history book MUST be purchased through National Headquarters in order to be considered for judging at the National Convention. When you assemble the book, the pins and screws must not be seen from the outside.

The outline, which can be found in the instructions, must be used in compiling your state department history book if you plan on entering it for judging at the National Convention. It must be brought to the National Convention site and not sent to national headquarters.

Make sure you read the instructions carefully several times. They are detailed and will be of great help to you.

Let the members in your state know that you need pictures of your state commander's visits and pictures of their unit's special activities; and don't forget the Juniors. Your pictures must contain at least one DAV/DAVA member in it. Good luck!

The weeks are passing very quickly. Our National Commander, LeeAnn Karg, will be attending several state conventions. Please send those photos and any others you may have. I sincerely appreciate your help. Have a great summer!

**Hospital** by Earlene Cole, National Hospital Chairman

Now that it is getting into summer, let's get busy and see what we can do for our veterans and their families. Don't forget to check with your local hospital. Most of them have an active volunteer group; join it or ask the administration office for a list of veterans in the hospital. You may know someone that is hospitalized or maybe just homebound. It is amazing what just a visit will do. It can usually lift their spirit, and my spirits are usually higher also when I leave.

I have started to get some annual reports in from the states and it blows me away looking at all the work you are doing. I am so proud of you. Keep up the good work. I know it requires an effort on our part but I can assure you that you will feel much better and make someone else happy also. Remember the nursing homes and your neighbors. Maybe drive them to a doctor's visit or to buy groceries, or even run an errand for them. The chances to help are limitless.

Thanks for all you do for our veterans and their families.

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## **Important Notice -**

A California-based organization has contacted DAV Auxiliary units that have lost their taxexempt status claiming to have been commissioned by national headquarters to assist with the reinstatement process. This company is a fee-based, creditable company, a member of the Better Business Bureau, and focuses on non-profit organizations who are in tax-exemption revocation processes.

However, this company has <u>not</u> been contracted by DAV Auxiliary national headquarters, and is <u>not</u> working on our behalf to assist units as they are claiming. When a unit's taxexempt status has been revoked, national headquarters staff will work directly with unit officers to assist with the process of becoming reinstated.

The company in question has been notified to halt all communication with DAV Auxiliary units. Had a concerned member not called our office for verification, we would not have known about this matter. Should your unit be contacted by any business/organization claiming to represent the national organization, please collect their information then contact national head-quarters immediately. If in doubt, contact us at 877.426.2838, option 5.



## **Understanding Fund Raising Donations**

Unit financial reports are currently being processed and reviewed by national staff. We have an obligation to our generous donors to assure their donations will be used to support DAV and/or DAV Auxiliary programs. There are other very worthy non-profit organizations; however, as a non-profit veterans' service organization, we must be conscientious stewards of the funds raised by and donated to **our** organization. The rationale being—had the donor wanted their donation to go to another non-profit group, they would have appropriated their funds to that cause. Instead, they chose our organization, making it the responsibility of our members, units, and state departments to ensure the funds collected during fund raising efforts are expended as the donor intended.

We are very proud of our members who are dedicated to assisting veterans and their families, but today many organizations are not following through on their promises they are making to donors. Use caution with unit funds. Do your research. If in doubt about an organization, contact them first for full expenditure disclosure of the funds received. This will protect not only your unit, but will ensure that the monies raised are being used for programs that benefit DAV and DAV Auxiliary, as we have promised to those who have donated. It bears repeating that if funds are raised by the DAV Auxiliary unit, the donors themselves are of the belief that their funds will directly assist veterans and their families.

Remember that the DAV and Auxiliary have many programs that work directly to benefit veterans, their dependents, and survivors. These programs include the Service/Support program, the Education Scholarship Program, the Winter Sports Clinic, and the DAV Transportation program. Income from approved fundraising activities shall be used to support programs and activities sponsored by DAV and Auxiliary, as long as such programs and activities provide a direct and substantial benefit to disabled veterans, their dependents, and survivors (DAV Regulations, Section 5).

If you have any questions regarding this matter, please contact national headquarters at 877.426.2838, option 5. We thank all members and units for their hard work and dedication to supporting the mission of the DAV Auxiliary.

#### 3725 Alexandria Pike, Cold Spring, KY 41076

### **Community Service** by Dorothy Reese, National Community Service Chairman

Most of our deadlines have passed for sending in Annual Reports. The reports are great and you all need to be applauded for your good work. Now you can prepare for your State Convention; a time where you can learn new ways to do community service. One suggestion is to keep a notebook or bring in your report to each unit meeting. This way you can keep up with your hours, mileage, and donations. If you wait until the reports are due, unless you keep good records, you will not remember all that you have done throughout the year.

This month let's remember our neighbors that are shut in and are not able to prepare a hot meal. Why not make a casserole and take it to them? Imagine how much they would appreciate that. Make it a point to do anything you can to assist someone that cannot get out to grocery shop, or pick up medications; take a fruit bowl, small cake or cookies cheer them up.

As volunteers, we cannot accept monies BUT the smile you get back from others is all the pay we need. It warms their hearts, and ours, when helping others. Remember when you smile at others, they will smile back at you. Just try it and see.

## Clipping Coupons for a Cause

DAV Auxiliary Alfred Lucia Unit 118 in New York recently attended a ceremony for being part of a community effort to clip coupons for soldiers and their families overseas. As a part of this community effort, in the past six years over 2 million dollars of coupons have been submitted; including a value of over \$273,000 from unit 118 in the past year.

New York State Senator James Sanders, Congressman Gregory Meeks, and Assemblymen Mike Miller and Dan Brown joined Civic Director Margaret Finnerty (a life-time member of Unit 118) and members of the organizations involved in this effort to honor their hard work and dedication.



## **National Convention Delegate Listing**

The yellow delegate listing forms have been sent to units and state departments. Don't forget to elect delegates to represent the unit at the national convention in Denver, CO. (Elect even if there is a remote possibility of their attendance.) State departments will elect their delegate and alternate at state convention. Write the delegate/alternate names and membership numbers on the form and return it to DAV Auxiliary National Headquarters.

As the convention approaches, each member identified on the yellow form will receive a bar-coded letter which will serve as their credential and must be brought to the national convention and presented at the time of registration.

Preregistration will be available to all attendees and information regarding this procedure will be included on the barcoded letters. It's an easy process and has worked well since it's implementation.

Forget-Me-Not luncheon tickets can only be purchased on site at convention with check, credit card, or cash.

Disabled Am	erican Veterans Auxiliary
The following the Auditory Unit Name an City & State	TIONAL CONVENTION DELEGATES g delegates and afternate were duly elected to represent name below at the national convention.
DELEGATES	ALTERNATES
1. Mirr. Code #	
Mer. Code #	
Mbr. Code #	
1	
Mbr. Code #	Mbr. Code #
د	
Mbr. Code #	
£	
Mbr. Code #	
6. Mbr. Code #	
Mer. Code #	
Mbr. Code #	
Mbr. Code #	
N	
Mbr. Code #	Mbr. Code #
10	
Mbr. Code #	Mbr. Code #
(Sig	ned)
	Unit Commander ned)
(org	Unit Adjutant

2015 National Convention Sheraton Hotel Denver, Colorado August 8-11, 2015 1550 Court Place Denver, CO 80202 303.893.3333—\$128 s/d

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# DAV AUXILIARY

LeeAnn Karg, National Commander

Patricia Kemper, National Adjutant 3725 Alexandra Pike Cold Spring, KY 41076

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Congratulations to: Lois Farrell, FL Joyce Hutchinson, OH Karla Schwartz, IN Amie Raber, FL Tracey Mashburn, IN Thomas Horton, FL

Sign up 20 new, paid senior members and receive a \$30 gift certificate to the DAV Store!



2015 National Fall Conference Galt House Hotel Louisville, KY October 1 - 3, 2015 140 N. 4th Place Louisville, KY 40202 502.589.5200 \$125 s/d, \$135 triple \$145 quad Executive suites available for an additional \$20 per night.

# DAV and Auxiliary, Together As One

# Warrants/Vouchers/Check Requests

The national bylaws provide for the proper procedure when issuing checks from unit department accounts.

- The Adjutant shall initiate all warrants/vouchers/check requests.
- Warrants/vouchers/check requests must be co-signed by the commander\*
- Treasurer issues and signs checks in accordance with the warrant/ voucher/check request.
- Commander co-signs the checks\*

\*In the absence of the Unit Commander, the Senior Vice Commander shall co-sign warrants/vouchers/check requests and checks. The Junior Vice Commander shall co-sign warrants/vouchers/check requests in the absence of the Adjutant. Remember, only the Unit Treasurer and Unit Commander may sign checks; or in the Commander's absence, the Unit Senior Vice Commander may sign checks.

## Reminders~

- Constitution and Bylaws—All members are encouraged to become familiar with the processes and procedures that are in the National Constitution and Bylaws. It's imperative that Units operate within the parameters of the National Constitution and Bylaws. Bylaw books may be ordered from DAV National Service Foundation at a cost of \$2 per book. The bylaws can also be found online at www.davauxiliary.org.
- Membership Applications—Please make sure that membership applications are completed as accurately as possible before submitting them to national headquarters. Avoid using abbreviations and always make sure that the date of birth and phone number are included. New membership applications will be available soon!
- Officer Name Badges are available in white and blue, and can be purchased through <u>www.davstore.org</u> or by calling 877.426.2838, ext. 3252. The price for an engraved badge is \$10 per badge.
- **Financial records**—Members have the right to request and review unit financial records.
- Forget-Me-Not Drives—Income from Forget-Me-Not drives are only to be used for service to disabled veterans, their dependents, and survivors. One forget-Me-Not drive may be conducted annually and shall not exceed seven consecutive days.
- **Blank checks**—Under no circumstances should officers sign a blank check. There are procedures in place for check issuance.